North Dakota State Board of Higher Education  
Academic and Student Affairs Committee  
Via Conference Call  
Minutes April 19, 2017

Morton called the meeting to order at 10:00 a.m. CT.

SBHE Committee on Academic and Student Affairs members present:
  Mr. Morton, Chair  
  Mr. Mike Ness  
  Mr. Nick Evans  
  Dr. Ernst Pijning, Faculty Adviser

Others present:
  Dr. Richard Rothaus, NDUS  
  Ms. Nancy Green, NDUS  
  Ms. Karol Riedman, NDUS  
  Mr. Nick Vaughn, AG’s Office

1. **Agenda**  
   Evans moved, Ness seconded, to approve agenda.  
   Ness, Evans, and Morton voted yes.

2. **Meeting Minutes**  
   Ness moved, Evans seconded, to approve the March 22, 2017 meeting minutes.  
   Evans, Ness and Morton voted yes.

**Announcement of Chancellor’s Action(s):** Items 3 through 6 were reviewed and approved by the Chancellor’s Cabinet on April 12, 2017.

3. **Stage I-New Program(s):**  
   a. MiSU  
      • Graduate Certificate in Cybersecurity Management, CIP Code 52.1201, via distance delivery and on-campus  
      • Minor in Police Management and Investigations, CIP Code 43.0104, via distance delivery and on-campus  
      • Minor in Offenders, Risk Assessment and Corrections, CIP Code 43.0104, via distance delivery and on-campus
• Minor in Law and Legal Studies, CIP Code 22.0001, via distance delivery and on-campus

b. NDSU – Minor in Honors, CIP Code 30.9999, via distance delivery and on-campus

4. **Stage II-Distance Education Program(s):**
   a. BSC – Dakota Nursing Program via distance delivery to Ashley, ND
   • Associate Degree Nursing, CIP Code 51.3801
   • Certificate in Practical Nursing, CIP Code 51.3901

5. **Stage II-New Prefixes:**
   a. MiSU
   • RAD-Radiologic Technology, CIP Code 51.0911
   • MHA-Mental Health/Addictions, CIP Code 51.1501

6. **Stage II-Program Title Change(s):**
   a. LRSC
   • FROM an A.A. in Accounting/Business Administration TO an A.A. in Business Administration, CIP Code 52.0201
   • FROM a Diploma and A.A.S. in Simulator Maintenance Technician TO a Diploma and A.A.S. in Simulation Technology, CIP Code 47.0104

   b. NDSU – ENTR-Entrepreneurship, CIP Code 52.0701

**Business**

7. **Tenure**
   Ness moved, Evans seconded, to approve.
   Ness, Evans, and Morton voted yes.

8. **Stage II-New Program(s):**
   a. UND – O.T.D. in Occupational Therapy, CIP Code 51.2306, via distance delivery and on-campus

9. **Stage II-Organizational Change(s):**
   a. NDSU - Terminate the College of University Studies
   b. UND - Create the Institute for Unmanned and Autonomous Research (IUAR)

   Ness moved, Evans seconded, to approve items 8 and 9.
   Evans, Ness, and Morton voted yes.

10. **Stage II-Program Termination:**
    a. DSU - Business Programs
    • Minor in Banking and Finance, CIP Code 52.0803
    • Minor in Entrepreneurship, CIP Code 52.0701
• Minor in Human Resource Management, CIP Code 52.1001
• Minor in International Business, CIP Code 52.1101
• Minor in Management, CIP Code 52.0201
• Minor in Management Information Systems, CIP Code 52.1201
• Minor in Marketing, CIP Code 52.1801
• Minor in Office Administration, CIP Code 52.0401

Natural Sciences
• Major in Environmental Health, CIP Code 51.2201
• Major in Biology (Professional Option), CIP Code 26.0101
• Major in Biology (Wildlife Biology Option), CIP Code 26.0101

Ness moved, Evans seconded, to approve item 10.
Ness, Evans, and Morton voted yes.

Policies
11. Policy 505 - International Student Health Insurance

Ness moved, Evans seconded, to approve.
Evans, Ness, and Morton voted yes.

Discussion
12. Policy 607.5 - Faculty Leave Policy
Rothaus shared the council’s adopted the Human Resources Council version. Progress is being made in a viable direction. It was recommended to move the policy forward to the State Board of Higher Education meeting without a recommendation, however, a full discussion can occur. The main topic of accrual has been determined; accrual will cease and the value of what has been accrued will be preserved.

The meeting adjourned at 10:30 a.m. CT.

NG