1. **Issue:** North Dakota State University (NDSU) has submitted a Stage II request to create the Transportation & Logistics Department, CIP Code 52.0209.

2. **Proposed actions:** Approve/deny the Stage II request of NDSU to create Transportation & Logistics Department, CIP Code 52.0209.

3. **Background information:** NDSU seeks SBHE support to create a new department, Transportation & Logistics Department, within the College of Business. The proposed department will house faculty and programs—one of which is associated with the Upper Great Plains Transportation Institute.

4. **Financial implications:** None cited.

5. **Legal/policy issues:** State Board of Higher Education (SBHE) Policy 307.1 *Institutional Organization Notice and Approval* states: “1. Board approval is required to create, discontinue or name a school, college, center or institute. Institutions shall submit such requests, along with rationale and supporting information, to the Chancellor and the Chancellor shall forward the proposal to the Board with a recommendation.”

   “2. As used in this policy, ‘center or institute’ means a unit that has as a primary function or activity academic instruction, research, or service beyond the immediate campus community. The terms do not include space designations, or units that simply have the word ‘center’ in their title, or units that provide non-academic services, such as dining centers.”

6. **Academic issues:** No academic issues were raised at the May 3, 2017 Academic Affairs Council (AAC) meeting.

7. **Coordination:** On May 3, the AAC voted unanimously to recommend the Stage II request for review by the Chancellor’s Cabinet and advance to the SBHE for approval/denial.

8. **Attachments:** The Stage II request is attached.

9. **Contact information:** Richard M. Rothaus, Ph.D., Vice Chancellor for Academic and Student Affairs, NDUS. Ph: 701-328-4136/email: richard.rothaus@ndus.edu.

10. **Chancellor’s recommendation:** Reviewed at the May 10, 2017 Chancellor Cabinet meeting. Chancellor recommends approval.