

DRAFT
North Dakota State Board of Higher Education
Governance Committee Meeting Minutes
Wednesday, March 22, 2017

The State Board of Higher Education Governance Committee met Wednesday, March 22, 2017, at 2:00 p.m. CT, at the Capitol, 10th floor Conference room, 600 E. Boulevard Ave., Bismarck, ND 58505.

Chair Ness called the meeting to order at 2:00 p.m. CT.

Members Present:

Mr. Mike Ness (Chair)
Mr. Nick Hacker
Dr. Kevin Melicher
Mr. Andy Wakeford, Staff Adviser

Others Present:

Dr. Mark Hagerott, Chancellor
Dr. Tisa Mason, VCSU
Dr. Lisa Feldner, NDUS
Ms. Kristie Hetzler, NDUS
Mr. Ryan Jockers, NDUS

Dr. Tisa Mason, VCSU
Ms. Tammy Dolan, NDUS
Ms. Billie Jo Lorus, NDUS
Dr. Dean Bresciani, NDSU

1. **Agenda**

Melicher moved, Hacker seconded, to approve the agenda with the addition of a discussion regarding a legislative study on two year colleges.

Hacker, Melicher, and Ness voted yes.

2. **Meeting Minutes**

Hacker moved, Melicher seconded, to approve the February 22, 2017, meeting minutes.

Hacker, Melicher, and Ness voted yes.

Discussion

The Committee discussed timelines, processes, and prioritization of today's agenda items.

3. **New Board member orientation**

The Committee reviewed past practices and current best practices the Association of Governing Boards recommends. President Mason and Kristie Hetzler will draft a Board orientation binder. The Chancellor and Lisa Feldner will review/edit it if necessary and be brought back to the Committee for final review/edits. Committee members determined it will be most effective to have Board orientation with the full Board and offer an individual orientation to each member. The individual orientation will consist of meeting with each department head in the Chancellor's office and provide an opportunity for Board members to request information on specific topics of their choice.

4. **Board training**

The Committee discussed various ways to conduct Board training. Association of Governing Boards will be utilized as the primary training resource. Tammy Dolan and Lisa Feldner will provide budget and legislation background and current information, along with distributing a fact sheet. A self-evaluation was suggested to take place prior to orientation to assist in determining priority training topics. Committee members also considered Board members visiting campuses individually and the possibility of a 30 to 40-minute training session at each Board meeting.

5. **Board self-evaluation**

Chair Ness and President Mason will draft a proposed self-evaluation form for the Committee to consider at their April meeting.

6. **Chancellor Evaluation**

The Chancellor's evaluation occurs annually in June and the process begins with the Chancellor issuing a statement of progress to the Board Chair. The Chair collects input from board members on an individually basis. He/she compiles the input to create Chancellor's evaluation and review it with him/her. The Committee inquired when the final evaluation will be reviewed with full Board. Mr. Ness will follow up with clarification.

7. **Presidential evaluation**

The Committee discussed the current process for Presidential evaluations and possible changes for the process next year. After discussion, they determined this year's process will remain the same as the previous year's. They noted this item will be a priority for the them to review.

8. **President contracts**

The Committee determined Presidential contracts, including the length will be a priority for their April meeting.

Legislative Study on two-year colleges

The Committee discussed proposed Legislation for the SBHE to conduct a study on the consolidation of existing the ND public two-year colleges into one community and technical college system during the 2017-19 biennium, using a third-party firm. The Committee had concerns with the word consolidation and the intent around language regarding administration. A proposed study will be voted on at the March full Board meeting.

9. **Board Policies**

Board Policies tabled for future meeting.

10. **Review of Board meetings**

Review of Board meetings tabled for future meeting.

The meeting adjourned at 4:15 p.m. CT.