Academic Affairs Council Minutes
NORTH DAKOTA UNIVERSITY SYSTEM

Tuesday, 24 March 2015  9:00 a.m. – 12:00 p.m. CST
Phone Conference

Academic Affairs Council members participating: Dr. Drake Carter (Bismarck State College), Mr. Larry Brooks (Dakota College Bottineau), Dr. Cynthia Pemberton (Dickinson State University), Mr. Lloyd Halvorson (Lake Region State College), Dr. Keith Stenehjem (Mayville State University), Dr. Lenore Koczon (Minot State University), Dr. Beth Ingram (North Dakota State University), Dr. Tom DiLorenzo (University of North Dakota), and Ms. Wanda Meyer (Williston State College).

NDUS staff participating: Dr. Sonia Cowen, Dr. Richard Rothaus, Ms. Lisa Johnson, and Ms. Nancy Green.

Guests: Mr. Ken Kompelien, (North Dakota State College of Science), Dr. Julee Russell (Valley City State University), and Dr. Tanya Spilovoy (NDUS).

Approval of Agenda
Motion: To approve with Open Resources Survey added as a discussion item and the removal of the University of North Dakota General Studies program title change proposal.
Moved: Dr. DiLorenzo
Seconded: Dr. Carter
Action: Recommended for approval.

Council Business

Stage I

New Program: (Chancellor announces request to SBHE)
• University of North Dakota’s request for a new program: A.A., B.S., M.S., C., Ph.D. in Cyber Security, (CIP Code 43.0303), effective fall 2016.
Motion: To recommend approval.
Moved: Dr. Ingram
Seconded: Dr. Pemberton
Action: Recommended for approval.

Stage II

Distance Education Programs: (Requires Cabinet Review/Chancellor Approval)
• University of North Dakota’s request for distance delivery: M.S. in Electrical Engineering, (CIP Code 14.1001), effective fall 2015.
Motion: To recommend approval.
Moved: Dr. Stenehjem
Seconded: Dr. Russell
Action: Recommended for approval.
Place Program on Inactive Status: (Requires Cabinet Review/Chancellor Approval)

- University of North Dakota’s request to place a program on inactive status: B.S. in Recreation and Tourism, (CIP Code 31.0301), effective summer 2015.

  **Motion:** To recommend approval.
  **Moved:** Mr. Brooks
  **Seconded:** Dr. Ingram
  **Action:** Recommended for approval.

New Program: (Requires Cabinet Review/SBHE Action)

- Dickinson State University’s request for a new program: M.A. in Teaching (M.A.T.), (CIP Code 13.1299), effective fall 2016. (Note: The SBHE Committee on Academic and Student Affairs has indicated that they do not wish to take action on this item until after the SBHE discussion about mission responsiveness at the next SBHE retreat).

- Mayville State University’s request for a new program: M.A. in Teaching (M.A.T.), (CIP Code 13.1299), effective fall 2016. (Note: The SBHE Committee on Academic and Student Affairs has indicated that they do not wish to take action on this item until after the SBHE discussion about mission responsiveness at the next SBHE retreat).

  **Motion:** To recommend approval.
  **Moved:** Dr. DiLorenzo
  **Seconded:** Dr. Pemberton
  **Action:** Recommended for approval with MiSU voting nay.

- University of North Dakota’s request for a new program: Five-Year B.S.-M.S. Degree in Physics, (CIP Code 40.0801), effective fall 2015.

  **Motion:** To recommend approval.
  **Moved:** Dr. Ingram
  **Seconded:** Dr. Stenehjem
  **Action:** Recommended for approval.

Program Termination: (Requires Cabinet Review/SBHE Action)

- North Dakota State University’s request for a program termination: Physical Education Minor, (CIP Code 13.1314), effective summer 2015.

- University of North Dakota’s request for a program termination: Bachelor of Fine Arts in Performance with Major in Theatre Arts, (CIP Code 50.0501), effective summer 2015.

  **Motion:** To recommend approval for both NDSU and UND’s requests to terminate their requested programs.
  **Moved:** Dr. Pemberton
  **Seconded:** Mr. Brooks
  **Action:** Recommended for approval.
NDUS Procedure and Board Policy

First Reading

- SBHE 440 Enrollment Reporting
  - NDUS 440.1 Integrated Postsecondary Education Data System (IPEDS) Reporting

  Motion: To recommend approval.
  
  Moved: Dr. DiLorenzo
  
  Seconded: Mr. Halvorson
  
  Action: Recommended for approval.

Second Reading

- SBHE 420 Accreditation
  - NDUS 420 Accreditation Visits

- SBHE 840 Contract Review
  - NDUS 840 Contracts

  Motion: To recommend tabling SBHE and NDUS 420 and 840 for review at the AAC 5 May meeting.
  
  Moved: Dr. DiLorenzo
  
  Seconded: Mr. Halvorson
  
  Action: Recommended to table SBHE and NDUS 420 and 840 for review at the AAC 5 May meeting.

Discussions

Mission Responsiveness

Dr. Richard Rothaus reported the Chancellor strongly believes that a position statement from AAC would be useful in helping to guide the SBHE’s discussion.

Articulation Agreements

Lisa Johnson shared there is a procedure that indicates NDUS will link to the campus websites where the articulation agreements are maintained.

AAC Retreat

NDSU will host the AAC retreat.

Reports and Updates

Smarter Balanced™

Lisa Johnson reported the English Language Arts faculty and representatives from Higher Education and K-12 met and made Grade 12 recommendations using the assessments students receive in Grade 11. A single page document will be put together for high school counselors to use for advising students. Math representatives will be meeting and producing a similar document as well for high school counselors. There
is a procedure that indicates which resources can be used for placement; Smarter Balanced™ may be added to the grid with a minimum score for placement into introductory college and math courses.

Open Resources Survey
Dr. Tanya Spilovoy reported suggestions from the council were appreciated. On 29 March, the first faculty survey will be sent out. CIOs have been notified to let the survey go through email. Dr. Spilovoy asked council members to encourage faculty, directors, and department chairs to participate in the survey. Once they have participated, a copy of the report will be sent at the end of the survey. The survey will allow to compare our longitudinal data study with national data on open resources.

Adjourn
Motion: To adjourn.
   Moved: Dr. DiLorenzo
   Seconded: Dr. Ingram
   Action: Recommended for approval to adjourn. The meeting adjourned at 10:32 a.m.