Student Affairs Council Meeting Minutes
NORTH DAKOTA UNIVERSITY SYSTEM

Wednesday, 7 January 2015 1:00 p.m. – 3:00 p.m. CST
Phone Conference

Student Affairs Council members participating: Dr. Donna Fishbeck (Bismarck State College), Dan Davis (Dakota College Bottineau), Marie Moe (Dickinson State University), Lloyd Halvorson (Lake Region State College), Dr. Ray Gerszewski (Mayville State University), Dick Jenkins (Minot State University), Dr. Philip Parnell (North Dakota State College of Science), Dr. Timothy Alvarez (North Dakota State University), Dr. Lori Reesor (University of North Dakota), and Dr. Vitaliano Figueroa (Valley City State University).

Members Absent: Heather Fink (Williston State College), Blayd Sanders (North Dakota Student Association), and Dr. Sonia Cowen (North Dakota University System).

NDUS staff participating: Laura Glatt, Lisa Johnson, Dr. Richard Rothaus, Becky Lamboley, and Nancy Green.

Approval of SAC’s 6 November 2014 Meeting Minutes
Motion: To recommend approval.
   Moved: Dr. Alvarez
   Seconded: Mr. Jenkins
   Action: Recommended for approval.

Approval of SAC’s 1 December 2014 Meeting Minutes
Motion: To recommend approval.
   Moved: Dr. Gerszewski
   Seconded: Dr. Parnell
   Action: Recommended for approval.

An addition to the agenda includes information from Administrative Affairs on resident assistant compensation.

Council Business
RA Compensation
Laura Glatt reported Administrative Affairs discussed two issues: 1. Inconsistencies between institutions on how resident assistants (RAs) room and board is classified and processed across the system. The State Auditor’s Office recommends a consistent handling across the 11 campuses. 2. The struggle with RAs within the Affordable Care Act (ACA) framework. An outstanding issue has to do with federal regulations, RAs have to be afforded more work hours due to on call hours, which reduces the per hour wage. This makes the Fair Standard Labor Act (FSLA) laws on minimum wage requirements come into play. No
implementation date has been committed. UND has been working on revised contracts for RAs under ACA. The templates have gone through legal for review. It is the hope to share the RA contract templates with other campuses.

**SBHE and NDUS 511 Student Criminal History Background Checks**

The council members discussed in length the current policy and procedure. The policy and procedure will be added to the February Joint AAC/SAC agenda and invite Cynthia Goulet and Mr. Murray Sagsveen to speak on the legal areas.

**Reports and Updates**

**Campus Scheduling Autonomy**

Dr. Richard Rothaus reviewed the discussion had with AAC during their recent meeting. There is interest in exploring the idea of a J term (winter term), a fall break, or other calendar options. Dr. Rothaus will be reviewing national trends, and whether or not more flexibility can be given to campuses. During AAC, it was suggested to pull together a small task force with a representative from IT, SAC, AAC a registrar, and financial aid to review these items and bring suggestions back to the councils.

**NDSA**

No one was present to report.

**System-Wide Title IX Training**

The system-wide Title IX Training is scheduled for Tuesday-Wednesday, 3-4 February 2015, in Bismarck at the Bismarck State College National Energy Center of Excellence in the Bavendick State Room. The trainers agreed to allow some participants to attend via IVN. The cost per campus is $2,317.

**Mental Health**

WSC has contracted with a local psychiatrist to provide up to eight hours per month of psychiatric services to students beginning this spring semester.

We are working with MiSU to set up IVN equipment in their Counseling Center conference/testing room so psychiatric services can be provided to students on their campus through telemedicine.

The Governor approved the base funding of $282,520 and the recommended increase of $33,480 for a total of $316,000 for the next biennium. If this funding is approved during the legislative session, it will allow psychiatric services to continue, the after-hours crisis intervention contract with FirstLink, Mental Health First Aid training each semester on each campus, and $13,000 for continued mental health training for key personnel on our campuses.
Funding has been requested for the current Mental Health Task Force to become a Consortium and function like the North Dakota Higher Education Consortium for Substance Abuse Prevention (NDHECSAP) with a budget for ongoing training.

**Student Health Insurance Plan**

Earlier this fall semester, it was discovered that domestic students who waited to enroll in the student health insurance plan until they had access to their student financial aid would not have their plans backdated to 16 August. Because of which, some students had a laps in coverage between 16 August and 10 September. After working with United HealthCare (UHC) for four months on this particular issues, they have agreed to allow students who needed access to their student financial aid to enroll to have their insurance backdated to January 1. This does add one extra step for these students, but UHC conducting the administrative work necessary to make this happen.

**Diversity Council**

Chancellor Skogen has asked each campus president to appoint a campus representative to serve as a member on the Diversity Council. The Chancellor will also appoint a member of his Cabinet to also serve on this Council. The Council will meet the third week of each month beginning either January or February. Their charge per the Chancellor is to review SBHE Policy 302.4 and the associated NDUS Procedure 302.4, as well as the former charge of the Council as currently sated on the Council’s NDUS webpage. Following this review, the Chancellor has asked that the Council determine their direction.

**Campus Reports, Institutional Initiatives, and Related Issues**

Nothing to report.

**Motion:** To adjourn.

- **Moved:** Mr. Halvorson
- **Seconded:** Dr. Fishbeck
- **Action:** Recommended for approval to adjourn the meeting at 2:20 p.m. CST.