Student Affairs Council Meeting Minutes
NORTH DAKOTA UNIVERSITY SYSTEM

Monday, 6 October 2014 12:00 p.m. – 1:00 p.m.
Bismarck State College
National Energy Center of Excellence Building, Room 335

Student Affairs Council members participating: Dr. Donna Fishbeck (Bismarck State College), Mr. Dan Davis (Dakota College Bottineau), Ms. Marie Moe (Dickinson State University), Mr. Lloyd Halvorson (Lake Region State College), Dr. Ray Gerszewski (Mayville State University), Mr. Kevin Harmon (Minot State University), Dr. Timothy Alvarez (North Dakota State University), and Dr. Vitaliano Figueroa (Valley City State University).

Members Absent: Dr. Philip Parnell (North Dakota State College of Science), Dr. Lori Reesor (University of North Dakota), Ms. Heather Fink (Williston State College), and Mr. Blayd Sanders (North Dakota Student Association).

NDUS staff participating: Dr. Sonia Cowen, Ms. Becky Lamboley, Ms. Laura Glatt, and Ms. Marietta Kemmet.

Guests: Mr. Jay Meier (Bismarck State College), Ms. Melissa Johnson (North Dakota State College of Science), Dr. Janna Stoskopf (North Dakota State University), Dr. Sol Jenson (University of North Dakota), and Mr. Keagan Johnson (North Dakota Student Association).

Approval of Agenda
Motion: To approve.
Moved: Dr. Fishbeck
Seconded: Mr. Halvorson
Action: Approved unanimously.

Council Business
Student Discipline Information Sharing
Dr. Jensen stated Dr. Reesor asked that this topic be tabled.

SBHE Policy 805.3 Application, Course, Program, and Other Miscellaneous Fees – Ms. Laura Glatt
Ms. Glatt updated members on both the SBHE Policy and NDUS Procedures 805.3. The Chancellor asked that the SBHE policy be revised to delegate waiver application fee waiver authority from the Chancellor to the campus president. It is recommended the SBHE Policy be forwarded to the Cabinet meeting on 15 October 2014, the Budget and Finance Committee on 17 October 2014, and the SBHE on 30 October 2014 for first reading. There will also be a companion procedural change.
Motion: To approve.
Moved: Dr. Fishbeck
Seconded: Mr. Halvorson
Action: Approved unanimously.

Reports and Updates
Substance Abuse Prevention – Ms. Becky Lamboley
Ms. Lamboley updated the group on the Strategic Prevention Framework State Incentive Grant (SPF SIG). The communities have finished the planning phase and are moving into the implementation phase of the grant. As mentioned in prior meetings, the communities are required to select best practices. Ms. Lamboley passed around a breakdown of which county chose which set of best practices to implement. Social Host ordinances and Responsible Beverage Server Training are the
most frequently chosen by the communities. The most frequently chosen are as follows: Responsible Beverage Server Training, Enhance Enforcement, Review of School Policies and Violations (K-12 and Higher Education), Texting Tipline, Sobriety Checkpoints, Media Advocacy, Social Host Liability, Compliance Checks of Alcohol Realtors, and Responsible Event Assessment.

The Core Alcohol and other Drug Survey is currently being administered on campuses now. The goal is to be done by 17 October 2014; for sure by the end of October. Funding to hire a graduate student do addition analysis on the CORE survey results as well as the Electronic Check-Up To Go has been secured through the Department of Health’s Tobacco Prevention Project.

The Blood Alcohol Calculator app for smartphones is in test mode. There is the ability to search for a local taxi service at the touch of a button. The hope is that this app will aid in reducing driving after drinking. The launch date is projected for the end of the month. The Council discussed the possible liability of the app; Ms. Lamboley indicated that she would follow up via email with additional email. The intent of the BAC app is to be one of many tools that are implemented as a means to prevent alcohol misuse. The individual campuses have full discretion in how they market and use the app. Mr. Johnson indicated that students have been very supportive of this BAC app and are anxious for it to launch.

**NDSA**
NDSA sends forward names to the governor for SHBE representation. If Measure 3 passes, NDSA would still like representation on the commission.

**Campus Reports, Institutional Initiatives, and Related Issues**
BSC is working through the program prioritization process which kicked off on 1 October 2014. The energy programs are partnered with the Department of Labor on a $9.4 million grant.

DSU has open positions to be filled. Staffing is an ongoing challenge. DSU had a successful homecoming weekend with the student body engaged in many activities.

VCSU just completed homecoming week. The Athletic Hall of Fame had their Induction Ceremony with great attendance. The Parent Family weekend is this coming weekend with expectations of a great attendance. A draft of the North Dakota Executive Leadership Institute is currently being worked on. This would be an opportunity to assist individuals in Student Affairs, Academic Affairs, and Business Affairs develop the necessary skill sets and knowledge to take on the different roles in higher education. The program could be done in an 18 month time span with two individuals from each campus participating. It is modeled after the National Community College Hispanic Council (NCCHC) Leadership Fellows Program. Components from the Kellogg MSI Leadership Fellows Program (KMLFP) are included as well.

**Motion:** To adjourn.
**Moved:** Mr. Harmon
**Seconded:** Dr. Figueroa
**Action:** Approved unanimously. The meeting adjourned at 12:57 p.m. CDT.