The State Board of Higher Education Committee on Academic and Student Affairs met by conference call, on Thursday, 16 October 2014 at 11:00 a.m. CDT. The call originated in the NDUS Conference Room, 10th floor of the State Capitol, 600 E. Boulevard Ave., Bismarck, ND.

SBHE Committee on Academic and Student Affairs members participating:
Ms. Kari Reichert, Committee Chair
Dr. Terry Hjelmstad
Mr. Chris McEwen, SBHE Student member
Dr. Eric Murphy, Faculty Adviser, non-voting

NDUS staff participating:
Dr. Sonia Cowen, Interim Vice Chancellor for Academic and Student Affairs
Ms. Nancy Green, Administrative Assistant for Academic and Student Affairs

Approval of Minutes
Motion to approve was moved by Dr. Hjelmstad and seconded by Mr. McEwen.
Action: Motion was approved by Hjelmstad, McEwen, and Reichert.

Approval of Agenda
Motion to approve was moved by Mr. McEwen and seconded by Dr. Hjelmstad.
Action: Motion was approved by McEwen, Hjelmstad, and Reichert.

Announcement of Chancellor’s Action(s): Reviewed by the Cabinet and approved by the Chancellor on 15 October 2014.

Stage I -- New Program
• Bismarck State College’s request for a new program: B.A.S. in Geomatics, effective fall 2015;
• Dakota College at Bottineau’s request for a new program: Certificate Program and A.A.S. in Aquaponics, effective fall 2015;
• Dickinson State University’s request for a new program: B.S. in Exercise Science Minor, effective spring 2015; and,
• Dickinson State University’s request for a new program: B.A. in Social Science Minor (non-teaching), effective spring 2015.

Stage II -- Distance Education Programs
• Minot State University’s request for distance delivery: B.S. in Communication Disorders, effective spring 2015.

Stage II -- Place Programs on Inactive Status
• Bismarck State College’s request to place programs on inactive status:
  • Diploma (D) and Certificate (C) programs in Computer Support Specialist, effective spring 2015;
  • Certificate (C) program and A.A.S. in Fire Technology, effective spring 2015;
  • Certificate (C) program in Graphic Design and Communications, effective spring 2015;
  • A.A.S. in Phlebotomy Technician, effective spring 2015;
  • Certificate (C) program in Sustainable Construction Technology, effective spring 2015; and,
  • A.A.S. in Water and Wastewater Technology, effective spring 2015.
• Williston State College’s request to place a program on inactive status: Certificate (C) program and A.A.S. in Health Information Management, effective fall 2015.
Stage II -- Program Title Change

- Dakota College at Bottineau’s request for a program title change: From Diploma (D) program in Caregiver Services To Diploma (D) program in Child Development Associate, effective spring 2015.

Academic Requests Action(s):

Tenure Recommendations

**North Dakota State University**

Michael James Yellow Bird, Ph.D., Professor of Sociology and Anthropology, Department of Sociology and Anthropology, College of Arts, Humanities and Social Sciences.

Motion to delay action until the 13 November 2014 SBHE CASA meeting contingent upon additional documentation was moved by Mr. McEwen and seconded by Dr. Hjelmstad.

Action: Motion was approved by Hjelmstad, McEwen, and Reichert.

**The University of North Dakota**

Malak Kotb, Ph.D., Professor of Basic Sciences, Department of Basic Sciences, School of Medicine and Health Sciences;

Ralph Renger, Ph.D., Professor of Family and Community Medicine, Family and Community Medicine, School of Medicine and Health Sciences;

Gayle Roux, Ph.D., Professor of Graduate Nursing, Department of Graduate Nursing, College of Nursing and Professional Disciplines;

Larry Williams, Ph.D., Professor of Psychology, Department of Psychology, College of Arts and Sciences; and,

Margaret Williams, Ph.D., Professor of Management, Department of Management, College of Business and Public Administration.

Motion to rescind previous motion on Dr. Yellow Bird and to table all requests to gather more information until the 13 November 2014 meeting was moved by Dr. Hjelmstad and seconded by Mr. McEwen.

Action: Motion was approved by McEwen, Hjelmstad, and Reichert.

Stage II -- Organizational Change

- North Dakota State University’s request for an organizational change to establish a new center: Center for Immunization Research and Education (CIRE), effective fall 2014.

Motion to approve NDSU’s request to establish a new center was moved by Mr. McEwen and seconded by Dr. Hjelmstad.

Action: Motion was approved by Hjelmstad, McEwen, and Reichert.

- North Dakota State University’s requests for an organizational change to establish a new center: Communication Research and Training Center, effective fall 2014.

Motion to approve NDSU’s request to establish a new center was moved by Dr. Hjelmstad and seconded by Mr. McEwen.

Action: Motion was approved by McEwen, Hjelmstad, and Reichert.
• University of North Dakota’s request for an organizational change of title: From University Children’s Center to University Children’s Learning Center, effective fall 2014.

**Motion** to approve UND’s request for an organizational change of title was moved by Mr. McEwen and seconded by Dr. Hjelmstad.

**Action**: Motion was approved by Hjelmstad, McEwen, and Reichert.

**Stage II -- Program Termination**

• Bismarck State College’s request for program terminations:
  - Diploma (D) in Electronics/Telecommunications Technology, effective spring 2015;
  - Diploma (D) in Hospitality Management, effective spring 2015;
  - Diploma (D) in Instrumentation and Control Technology, effective spring 2015;
  - Diploma (D) in Power Plant Technology, effective spring 2015; and,
  - Diploma (D) in Process Plant Technology, effective spring 2015.

**Motion** to approve the five program terminations was moved by Dr. Hjelmstad and seconded by Mr. McEwen.

**Action**: Motion was approved by McEwen, Hjelmstad, and Reichert.

• Minot State University’s request for a program termination: B.S.Ed. with a major in Education of the Deaf, effective spring 2015.

**Motion** to approve MiSU’s request for a program termination was moved by Dr. Hjelmstad and seconded by Mr. McEwen.

**Action**: Motion was approved by Hjelmstad, McEwen, and Reichert.

**Other Business**
The committee members complemented each other on the amount of work and rigor that everyone used to go through the materials. This work sets the tone that this information is important.

**Adjourn**
The meeting adjourned at 2:02 p.m.