Student Affairs Council Meeting Minutes  
NORTH DAKOTA UNIVERSITY SYSTEM  

Thursday, 14 August 2014 1:00 p.m. – 3:00 p.m.  
Teleconference via Phone  

Student Affairs Council members participating: Dr. Donna Fishbeck (Bismarck State College), Mr. Dan Davis (Dakota College Bottineau), Dr. Ray Gerszewski (Mayville State University), Ms. Melissa Johnson (North Dakota State College of Science), Dr. Timothy Alvarez (North Dakota State University), Dr. Lori Reesor (University of North Dakota), and Dr. Vitaliano Figueroa (Valley City State University).

Members Absent: Pattie Carr (Dickinson State University), Dr. Randy Fixen (Lake Region State College), Dr. Dick Jenkins (Minot State University), Ms. Heather Fink (Williston State College), and Mr. Blayd Sanders (North Dakota Student Association).

NDUS staff participating: Dr. Sonia Cowen, Ms. Becky Lamboley, and Ms. Nancy Green.

Approval of Minutes  
Motion: To approve the 10 July 2014 minutes with adjustment of Lisa Erwin’s name spelling.  
Moved: Dr. Alvarez  
Seconded: Dr. Gerszewski  
Action: Approved unanimously.

Council Business  
SBHE Policy 805.3 Application, Course, Program and Other Miscellaneous  
Ms. Lamboley spoke with Ms. Glatt before the meeting who stated more edits are coming. The final suggestions will be shared with SAC. Other questions were raised including when the application fee can be spent, waived, and whether or not a onetime fee, regardless of the number of institutions the applicant is applying for, is feasible?

Reports and Updates  
Student Health Insurance Plan  
Enrollment is currently open until 15 September, which ensures that students have access to their financial aid. Campus representatives have helped in making the process smoother. Domestic students billing is fall semester and spring/summer semester or they may make payment in full for the whole year.

Employee health insurance is being reviewed to establish compliance with the Affordable Care Act (ACA). Ms. Laura Glatt is leading this effort.

Title IX: Sexual Misconduct  
The Title IX Task Force has their first meeting on 15 August. The meeting will consist of introductions, where campuses currently are with Title IX, what their needs are, and how NDUS can help.

Mental Health  
The Behavioral Intervention Team (BIT) training is coming up on 16-17 September. The Mental Health Task Force has agreed to use some of the Psychiatric Services funding from the last fiscal year to cover the full cost of BIT training.
Ms. Lamboley was invited by First Lady Betsy Dalrymple to be one of five in ND to attend the Substance Abuse and Mental Health Services Administration (SAMHSA) Suicide Prevention Implementation Academy in September.

The Behavioral Health Planning report to the Department of Health (DHS) was released at the end of July. Ms. Lamboley shared the report with the Mental Health Task Force and NDHECSAP. The report outlines specific issues in our state. The opening line states, “The ND Mental Health and Substance Abuse system is in crisis”. This is a great opportunity for NDUS to partner with DHS to address the crisis. The two areas NDUS is mentioned are: 1. DHS and the legislature will work with NDUS to make sure the required mental health coursework is available in ND, and 2. To work with NDUS to build an outcome based status system. Ms. Lamboley has heard that each recommendation stated in the report will be drafted into bills to be brought forward during the next two legislative sessions. Ms. Lamboley will confirm that this is indeed true.

Substance Abuse Prevention
The Strategic Prevention Framework State Incentive Grant (SPF SIG) advisory group met 29 July. Communities are currently in the planning phase which includes the development of their strategic plans (due on 31 August). The strategic plans that are submitted early will be reviewed before the deadline to assist communities to move forward as quickly as possible.

At the upcoming State Epidemiological Outcomes Workgroup (SEOW) meeting, one page legislative briefs, for each of the substance abuse related legislative items moving forward, will be developed. At that time, the new State Epidemiological Profile that consists of all statewide substance abuse data will be ready. Booklets which are a condensed version of the profile will be available as well.

NDSA
No report was available.

Campus Reports and Exchange of Best Practices
The Admissions Index Task Force presented their recommendations to the SBHE on 26 June. An external review of the recommendations was asked for by the SBHE. The reviewers report has been sent to the Admissions Index Task Force members. The review was sent to the SBHE via email. The adoption of the recommendations may be part of the Strategic Plan that will be presented to the SBHE on 2 October 2014.

Dr. Figueroa reported the Viking Preview Program is being offered for the second year. Viking Preview is a transitional program that helps students transition from high school to college. Students attend a variety of presentations that address a number of topics including: study skills, time management, college finances and more. The program had 20 students last year and this year 40 students are participating.

Dr. Fishbeck announced that LeRoy Rooker, AACRAO Senior Fellow, will be presenting at BSC on October 8, 2014 about FERPA. The presentation will be held both in the morning and afternoon. An invite to other NDUS employees will be send out.

Dr. Reesor reported Lisa Erwin has been invited to UND on 26 September to provide professional development. The Women’s Leadership Conference will be held at UND on 22 September.
Mr. Davis reported the recruiters have done very well for DCB; the residence halls are overflowing.

Ms. Lamboley announced a video conference on Ebola will take place on 15 August. DHS will provide guidance on what to do if a student comes to a NDUS institution with the virus.

SAC will meet on 6 November. It was proposed the Joint AAC/SAC meeting take place on 6 October.

Other Business

Future Agenda Items

Student Retention will be a topic at the Joint AAC/SAC meeting 6 October. It will be requested that Ms. Laura Glatt be at the 4 September SAC meeting to give an update on the ACA and SBHE Policy 805.3 Application, Course, Program and Other Miscellaneous. Student Discipline Information Sharing will be a topic at the 4 SAC meeting.

Motion: To adjourn.

Moved: Mr. Davis
Seconded: Dr. Alvarez
Action: Approved unanimously. The meeting adjourned at 1:58 p.m. CDT.