Student Affairs Council Meeting Minutes
NORTH DAKOTA UNIVERSITY SYSTEM

Thursday, 12 June 2014 1:00 p.m. – 3:00 p.m.
Teleconference via Phone

Student Affairs Council members participating: Ms. Karen Erickson (Bismarck State College), Mr. Dan Davis (Dakota College Bottineau), Dr. Randy Fixen (Lake Region State College), Dr. Ray Gerszewski (Mayville State University), Dr. Philip Parnell (North Dakota State College of Science), Dr. Laura Oster-Aaland, Dr. Barb Lonbaken, Ms. Janna Stoskopf (North Dakota State University), Dr. Lori Reesor (University of North Dakota), and Dr. Vitaliano Figueroa (Valley City State University).

Members Absent: Pattie Carr (Dickinson State University), Dr. Dick Jenkins (Minot State University), Ms. Wanda Meyer (Williston State College), and Mr. Blayd Sanders (North Dakota Student Association).

NDUS staff participating: Dr. Lisa Feldner, Ms. Chelsea Gleich, Dr. Sonia Cowen, Ms. Becky Lamoley, and Ms. Nancy Green.

Approval of Minutes
Motion: To approve the 7 May 2014 Minutes.
   Moved: Dr. Figueroa
   Seconded: Dr. Gerszewski
   Action: Approved unanimously.

The Joint AAC/SAC 7 May 2014 meeting minutes will be reviewed at the 10 July 2014 SAC meeting.

Approval of Agenda
The agenda was approved without a motion.

Council Business
Veteran Tuition Waiver
   The Veteran Tuition Waiver is tabled until the July meeting.

Starfish
   Starfish is an early alert system. Some numbers to cover costs of both Starfish and Hobsons were put together for a proposal for legislative funding going into the next biennium.

Predictive Analytics: PAR
   PAR is used to try to increase student retention and to see what students are at risk. The cost for all campuses is in the budget request for the next legislature assembly. CTS built the database to import into PAR.

Policy 402.1-Admission Policies- Beginning Freshmen Applicants- Certificate Program, Diploma, and Associate Degree Program
   Policy 402.1 is tabled until the July meeting.
Diversity Council
There is discussion regarding the reactivation of the Diversity Council. Ms. Lamboley has been appointed to take a leadership role on behalf of NDUS. Some suggestions for the Council are: review of campus diversity policies and procedures, research and pulling together resources, and conducting a campus climate survey.

Campus Diversity Climate Survey
A number of campuses are doing independent campus climate surveys on diversity.

Twitter chat
A student twitter chat will be hosted 19 June 2014. Approximately six or seven questions have been prepared for topics like: how can we make it easier to balance work and school; what would you change about financial aid options and student loans; what do you know about Measure 3 and what information do you need to make an informed decision; and what their suggestions are for the NDUS strategic plan. The council is asked to help promote the twitter chat.

Reports and Updates
SBHE Academic and Student Affairs Committee
The SBHE Academic and Student Affairs Committee met on 12 June 2014. Recommendations from the Admissions Index for Student Success, Best Practices in Remedial/Developmental Education, and Remedial/Developmental Education via Grade 12 of North Dakota’s Public P-212 Schools Task Forces for Pathways to Student Success were presented. White papers are being prepared for presentations to the SBHE on 26 June 2014.

Student Health Insurance Plan
The enrollment deadline was pushed back to 10 September 2014 to accommodate financial aid disbursement. Better communication to students helped lower the number of phone calls and emails with concerns on the Student Health Insurance Plan. Ms. Lamboley has been relaying complain processing issues to Ms. Karen Lesch. The complaints coming in fall into three categories: 1. International students have concerns about the cost, 2. processing of claims is not smooth, and 3. the need for a referral prior to being seen at a Walk-in Clinic/Urgent Care.

Title IX: Sexual Misconduct
The compliance checklist has been updated to accommodate the federal documents released in April, and is currently being reviewed by NDUS General Counsel. The grievance checklist and flowchart are being reviewed for updates.

General Counsel, Ms. Laura Glatt, and Ms. Becky Lamboley have been in conversation about the next steps for Title IX regarding the working group of campus identified Title IX personnel. The discussion will include: where campuses are, what needs there are, what can NDUS do to help support campuses, and how campuses can support one another.

Mental Health
The Behavioral Intervention Team training is scheduled for 16-17 September 2014. Chancellor Skogen will be sending invitations out through the campus presidents within the next couple of days.
The fourth MHFA trainer, Dr. Lisa Eriksmoen, is being trained as an instructor this week. The instructors will meet within the next month to discuss who will train on which campuses and begin working with campuses to set training dates.

**NDHECSAP**
The BAC smartphone app contract has been finalized and the development phase of this project will begin as soon as signatures are received.

The MN Governor signed a bill into law legalizing medical marijuana. This could have a significant impact on our campuses depending upon the specifics of the law.

**NDSA**
No report was available.

**Institutional Initiatives**
The campuses had nothing to report.

**Other Business**

**Future Agenda Items**
An interest in continuing Joint AAC/SAC meetings was voiced at the last SAC meeting. SAC suggested those meetings occur at least three times a year. AAC was receptive to this suggestion with the possibility of the meetings occurring on the first Wednesday of the month. SAC agreed to move their meetings to the first Thursday of the month starting in September 2014, aligning with the Joint AAC/SAC meeting occurring face-to-face. SAC recommends the joint meetings occur once a semester. AAC will be copied for review of the best dates for the Joint AAC/SAC meetings.

**Motion:** To rearrange SAC dates to coordinate with AAC.

**Moved:** Dr. Reesor
**Seconded:** Dr. Gerszewski
**Action:** Approved unanimously.

The meeting adjourned at 2:00 p.m.