Student Affairs Council Meeting Minutes
NORTH DAKOTA UNIVERSITY SYSTEM

Wednesday, 7 May 2014 3:00 p.m. – 5:00 p.m.
Bismarck State College
National Energy Center of Excellence Building, Room 335

Student Affairs Council members participating: Dr. Donna Fishbeck (Bismarck State College), Mr. Dan Davis (Dakota College Bottineau), Ms. Pattie Carr (Dickinson State University), Dr. Ray Gerszewski (Mayville State University), Dr. Dick Jenkins (Minot State University), Dr. Philip Parnell (North Dakota State College of Science), Dr. Prakash Mathew, Dr. Laura Oster-Aaland (North Dakota State University), Dr. Cara Halgren (University of North Dakota), Dr. Vitaliano Figueroa (Valley City State University), and Ms. Wanda Meyer (Williston State College).

Members Absent: Dr. Randy Fixen (Lake Region State College) and Mr. Blayd Sanders (North Dakota Student Association).

NDUS staff participating: Dr. Sonia Cowen, Ms. Becky Lamboley, and Ms. Nancy Green

Guest: Ms. Cynthia Wagner-Goulet

Approval of Minutes
Dr. Fishbeck moved, seconded by Dr. Mathew to approve the SAC’s meeting minutes of 13 March 2014.

Approval of Agenda
Dr. Gerszewski moved, seconded by Dr. Mathew to approve the SAC’s agenda.

Council Business
SAC Meetings and Deadlines Schedule
A new deadline schedule for agenda items has been set up and emailed. Dr. Cowen inquired of the council if there should be more joint meetings? The council felt the joint meetings were very valuable. The council feels three meetings a year would be beneficial.

Behavioral Intervention Teams: NDUS Procedure Draft
Only one campus has sent feedback on the procedure draft. Ms. Lamboley has made the changes accordingly. The goal is for each campus to have a Behavioral Intervention Team starting fall 2014. Training is tentatively scheduled for 16-17 September in Bismarck. The Chancellor will send out invites to the campus presidents. The Mental Health Task Force representatives should be working on who will be on their team. Some campuses currently have active teams. Ms. Lamboley suggested that the Procedure Draft be truncated; Dr. Gerszewski so moved, seconded by Dr. Figueroa. The motion carried unanimously.

Title IX: Sexual Misconduct
Ms. Lamboley suggested tabling the Sexual Misconduct Sanctioning document and proposed NDUS Procedure in light of the recent White House Task Force document and the promise of additional resources.

The compliance kit will be reviewed by Ms. Lamboley and General Counsel, and adjusted as needed. The Compliance Checklist is still to be submitted in October 2014.
Ms. Kirsten Franzen and Ms. Lamboley mention in conversation bringing the Title IX Coordinators together to discuss compliance issues. Ms. Wagner-Goulet suggests that a group meeting is a good way to get on the same page. The council was supportive of this idea. Ms. Lamboley will email the council seeking the contact information of current campus Title IX Coordinators.

There was mention of the open student conduct code that could be used as a template through the National Center for Higher Education Risk Management (NCHERM). Dr. Cowen suggested with all the information, an orientation could be developed.

Ms. Lamboley mentioned that the Chronicle of Higher Education had an article on Title IX which reminded her of the importance to include student voices as we continue our Title IX efforts.

**Reports and Updates**

**Pathways Update**

A report was given at the Joint AAC/SAC meeting.

**SBHE Academic and Student Affairs Committee**

The Committee will oversee anything that has to do with Academic and Student Affairs at the policy level of 400 and 500. Organizational change is included.

**Student Health Insurance Plan**

The Student Health Insurance Plan for the upcoming year begins 16 August 2014 through 15 August 2015. The goal is to email all NDUS students by the end of next week (finals week) with basic information for next year’s plan. A brochure and Frequently Asked Questions and Answer page have both been developed and will be on the NDUS website. Campuses are encouraged to post information on their websites as well. The campuses will be responsible for communication efforts after this initial email is sent. The premium is tentatively set at $2,186 for a full calendar year, however there are several benefits which can be adjusted to lower the premium cost. Ms. Lamboley worked with the student health insurance plan campus work group in determining which benefits to adjust. These benefits were shared with the council to seek their final approval.

It was moved by Dr. Jenkins, seconded by Dr. Gerszewski, to accept the working group votes as provided by Ms. Lamboley. The motion carried unanimously.

It was moved by Dr. Mathew, seconded by Dr. Jenkins, to approve the change in the urgent care benefit from PA/$25 copay to PA/$75 copay in alignment with the students’ vote. The motion carried unanimously.

It was moved by Dr. Gerszewski, seconded by Dr. Mathew, to retain the current chest Xray for TB benefit. The motion carried unanimously.

It was moved by Dr. Mathew, seconded by Dr. Figueroa, to retain the foreign travel coverage as it exists now. The motion carried, with one nay.

It was proposed to encourage the students to contact UHC. Thanks were given to Ms. Lamboley and Ms. Wagner-Goulet for their work on this complicated project.
Mental Health
MiSU is continuing to prepare to implement psychiatric services via telemedicine in the fall. The Behavioral Intervention Training in September should also help with Title IX issues.

NDHECSAP
NDHECSAP’s top priority is the CORE (update was provided during the Joint AAC/SAC meeting).

NDSA
There was no report.

Campus Reports and Exchange of Best Practices
Dr. Mathew is retiring.

VCSU has a new Interim President.

Institutional Initiatives
There was no report.

Other Business
Future Agenda Items
There were no future items.

Future SAC Meetings
- 12 June 2014 (Phone)
- 10 July 2014 (Phone)

The meeting adjourned at 4:15 p.m.