North Dakota State Board of Higher Education
Academic and Student Affairs Committee
Minutes of the May 15, 2014 Meeting

The State Board of Higher Education Academic and Student Affairs Committee met by conference call, on Thursday, May 15, 2014 at 11:00 a.m. CDT. The call originated in the NDUS Office, 10th floor of the State Capitol, 600 E. Boulevard Ave., Bismarck, ND.

SBHE Academic and Student Affairs Committee members participating:
  Dr. Kirsten Diederich, Committee Chair
  Mr. Devin Hoffarth, NDSA
  Dr. Doug Munski, Faculty Advisor, non-voting

Members Absent:
  Dr. Terry Hjemstad

NDUS staff participating:
  Dr. Sonia Cowen, Interim Vice Chancellor for Academic and Student Affairs
  Nancy Green, Administrative Assistant for Academic and Student Affairs

Guest: Dr. Eric Murphy, Faculty Advisor

Approval of Minutes
Mr. Hoffarth moved, with amendments proposed by Dr. Munski, seconded by Chair Diederich, to approve the amended minutes of the State Board of Higher Education (SBHE) Academic and Student Affairs Committee’s meeting of April 9, 2014. Hoffarth and Diederich voted to approve.

Approval of Agenda
Mr. Hoffarth moved, seconded by Chair Diederich, to approve the SBHE Academic and Student Affairs Committee’s agenda. Diederich and Hoffarth voted to approve.

Tenure Recommendations
Two tenure recommendations were presented with a revised Faculty Appointments spreadsheet to reflect a change in North Dakota State University’s numbers. Mr. Hoffarth moved, seconded by Chair Diederich, to approve the tenure recommendations. Hoffarth and Diederich voted to approve.

Academic Requests
  Stage II - New Program - Action
  • North Dakota State University’s Request for a New Programs: B.A. and B.S. in Art Education; effective fall 2014.
    Mr. Hoffarth moved, seconded by Chair Diederich, to approve. Diederich and Hoffarth voted to approve.

  Stage II – New Prefix - Announcement
  • Bismarck State College’s Request for a New Prefix: UNIV-University Studies; effective fall 2014.
An announcement: Reviewed by the Cabinet and approved by the Chancellor on May 14, 2014.

Stage II – Program Termination - Action

- University of North Dakota’s Request for Termination: M.S. in Psychiatric and Mental Health-Clinical Nurse Specialist; and Graduate (Post Master’s) Certificate in Psychiatric and Mental Health-Clinical Nurse Specialist; effective fall 2014.
- Williston State College’s Request for Termination: A.A.S. in Diesel Technology; effective fall 2014.
  Mr. Hoffarth moved, seconded by Chair Diederich, to approve. Hoffarth and Diederich voted to approve.

Stage II – Place Program on Inactive Status - Announcement

- University of North Dakota’s Request to place a Program on Inactive Status: B.S. in Occupational and Environmental Health; effective fall 2014.
  An announcement: Reviewed by the Cabinet and approved by the Chancellor on May 14, 2014.

Stage II – Program Title Change - Announcement

  An announcement: Reviewed by the Cabinet and approved by the Chancellor on May 14, 2014.

Stage II - Organizational Change - Action

- North Dakota State University’s Request for an Organizational Change: Reorganize the existing Center for Community Vitality From College of Agriculture, Food Systems, and Natural Resources To College of Arts, Humanities, and Social Sciences; effective fall 2014.
- University of North Dakota’s Request for an Organizational Change: From Department of Entrepreneurship to School of Entrepreneurship; effective fall 2014.
  There is a question as to what the requirements are between a department and school. The organizational change has been approved by the University Senate. It was recommended Dr. Cowen continue to educate the difference between departments and schools. It was stated the Provost commented this is a multidisciplinary program which brings a concern of moving from a program to a department to a school. Mr. Hoffarth moved, seconded by Chair Diederich, to approve. Diederich and Hoffarth voted to approve.

- University of North Dakota’s Request for an Organizational Change to establish a New Center: Center for Comparative Effectiveness Analytics; effective fall 2014.
  Dr. Murphy asked if the proposed Center would be a duplication of the Center for Rural Health. He expressed concern that UND’s proposal identifies no specific amounts of anticipated external funding, no track record of funding, nor any pending funding. Both the Academic Affairs Council and Chancellor’s Cabinet have approved UND’s request for an
organizational change to establish this new center. Dr. Cowen will inform Dr. Wynne, director of the Center for Rural Health, that he or his designee will be asked to respond as regards any duplication issues. Dr. Cowen will return his response in writing to the Committee in advance of the SBHE meeting in May. She will also ask Dr. DiLorenzo for clarification of the funding associated with this. This item is tabled until the SBHE meeting on May 29, 2014.

Veteran’s Enrollment in NDUS institutions
The NDUS, through the AAC, supervises the State Approving Agency for Veteran’s Affairs which facilitates access to higher education for veterans’ and their eligible dependents. There has been an increase in the number of veterans enrolling in programs in the system the past three years. Chapter 33 funding, which is associated with 9/11, is available to both eligible veterans’ and their dependents. Each campus is paid for each veteran that is attending courses for staff training. Dr. Cowen has received requests from legislators asking what we are doing to help the veterans get degrees and gainful employment when they retire from the service. The Veteran’s Enrollment Report will be shared with the SBHE.

Survey of assessment practices
Chancellor Skogen sent a memo to the presidents that this committee is interested in knowing what they are doing for assessments and goals. He asked to have the plans sent to the NDUS office by June 15, 2014 for this committee. In order to maintain accreditation, a good assessment plan needs to have been approved and implemented on each NDUS campus. This information can help campuses be better prepared when the Higher Learning Commission comes to visit. This information is helpful when students transfer from one school to another to know what each campus is doing.

The meeting adjourned at 12:08 p.m. CDT.