North Dakota State Board of Higher Education  
Academic and Student Affairs Committee  
Minutes of the March 18, 2014 Meeting

The State Board of Higher Education Academic and Student Affairs Committee met by conference call, on Tuesday, March 18, 2014 at 9:30 a.m. CDT. The call originated in the NDUS Office, 10th floor of the State Capitol, Bismarck, ND.

SBHE Academic and Student Affairs Committee members participating:
- Dr. Kirsten Diederich, Committee Chair
- Dr. Terry Hjelmstad
- Mr. Devin Hoffarth, NDSA
- Dr. Doug Munski, Faculty Advisor, non-voting

NDUS staff participating:
- Dr. Larry C. Skogen, Interim Chancellor
- Dr. Sonia Cowen, Interim Vice Chancellor for Academic and Student Affairs
- Nancy Green, Administrative Assistant for Academic and Student Affairs
- Terry Meyer, Administrative Support Manager

Dr. Diederich thanked the committee members for being on the committee that was appointed by the SBHE at the 27 February 2014 meeting. Faculty and students input is greatly appreciated.

Approval of Agenda
Dr. Hjelmstad moved, seconded by Mr. Hoffarth, to approve the State Board of Higher Education (SBHE) Academic and Student Affairs Committee agenda. Interim Chancellor Skogen asked to add the NDSU Sanford Nursing Agreement to the agenda. The motion carried.

Review of SBHE Policy 302.1
Interim Chancellor Skogen reviewed the SBHE Policy adopted by the SBHE on 27 February 2014. The board has established the committee to review and recommend full board action on Academic and Student Affairs requests.

Committee Business
i. Stage II/Program Terminations: (Requires Cabinet Review/SBHE action)
   • DCB—Request for termination of the Diploma in Medical Transcription; effective Fall 2014.
     Dr. Cowen stated there are not more than three students currently enrolled in the program. This program is tied in with the new program Health Information Management program. There is still talk of duplication with the North Dakota State College of Science.
• MiSU-Request for termination of the B.S.E. in Education with a Major in Psychology at BSC; effective immediately.
  Chancellor Skogen emphasized the request is for the program that is being offered at Bismarck State College and not the main campus at Minot State University. There have been consistently no students for the program. Dr. Cowen made an amendment to the agenda; MiSU does not refer to their program as B.S. in Ed. but as B.S.E. The agenda should be S.B.E. with a major in Psychology. Mr. Hoffarth moved, seconded by Dr. Hjelmstad to approve motion. The motion carried.

ii. Stage II/Organizational Change: (Requires Cabinet Review/SBHE action)
• DSU-Organizational Change by merging the Department of Music and Department of Fine and Performing Arts; effective Fall 2014.
  Dr. Cowen stated the organizational change by merging the Department of Music and Department of Fine and Performing Arts would be a better experience for the students. Mr. Hjelmstad moved, seconded by Mr. Hoffarth to approve motion. The motion carried.

NDSU and Sanford Nursing Agreement. Interim Chancellor Skogen recommended the Committee not take action in anticipation of full Board review at the 27 March 2014 meeting. He also recommended that the Committee review the proposal. President Bresciani will be presenting on the agreement at the SBHE meeting. Good change & good news story.

Chancellor Skogen gave full disclosure that he is on the Sanford board. He has been involved with President Bresciani as part of the University System and with Sanford board as a board member. MedCenter One that preceded Sanford is now has had a very long standing nursing program. It is a two year nursing program for Sanford and a four year program in the Bismarck Mandan area. The first two years is offered at BSC and then the junior and senior years are at Sanford. There are about 70 graduating nurses a year and about 80% then go to Sanford. Those nurses then receive loan forgiveness. The Higher Learning Commission has decided that any nursing colleges must be associated with an institution of higher learning and not a hospital.

With the very successful program in Fargo with NDSU, the Sanford CEO in Bismarck reached out to President Bresciani to possibly do the same program in the Bismarck area. This would be a new campus for NDSU in Bismarck. Sanford would lease the campus next to the hospital in Bismarck to the NDSU campus. Assets would be transferred within the campus to NDSU. NDSU would begin offering the program here on 1 July. Accreditation criteria would be met. The college would be operating under the name of NDSU Sanford College of Nursing. All the current employees at Sanford College of Nursing would become NDSU employees. The NDSU Sanford College of Nursing would be state run and would be physically next to the Sanford hospital.
As soon as the SBHE approves the agreement, it will then go into effect 1 July 2014. NDSU will then immediately need to contact the Higher Learning Commission (HLC) to get permission to open the new campus and absorb the students. The HLC needs to give prior approval. Sanford is very supportive.

Chancellor Skogen stated that President Bresciani spoke with President Kelley since the UND school has a new building by the Sanford hospital. NDSU would be the nursing school and UND would continue as the intern school. Dr. Bresciani will go through the whole agreement at the SBHE on 27 March 2014.

**Discussions**

i. **Learning Metrics: How Can We Know That Students Know What They Are Supposed to Know?**

   Dr. Skogen thinks it is vitally important that the SBHE understands the accreditation and what students learn. Assessment is very important and in the last ten years there has been more talk has been about assessments in Higher Learning.

   The HLC is starting to look specifically at assessment programs. This is new to higher education and will not be going away. It is important to get the point to the SBHE and that it is imperative that it is known what the institutions are doing at the campus level.

   Dr. Munski stated that faculty already on many campuses of NDUS is highly engaged in undertaking thorough assessment studies and closing the loop by implementing the undertaking. The last HLC visit resulted in an interim visit specific to this topic. The SBHE needs to look at what is being done at the campuses to see a snapshot of where we are. Mr. Munski asks that the SBHE pull together faculty from all 11 campuses and appropriate individuals that are involved in the assessment. This would be a good topic for faculty especially new faculty to see what is currently being done at the campuses. A campus that is a leader in best practices could help assist other campuses that are struggling.

   Dr. Cowen asked how the committee would like to receive the program reviews. Chair Diederich suggested an assessment summit could be possible and some board education. We need to have an inventory of what is currently being done across the NDUS system. It may be better to enlist the assistance of the Council of College Faculties to where the other campuses are. Chancellor Skogen stated that if we compile the inventory, he should do that with the presidents and do it at the system level. The committee would like to see an inventory of current assessment practices and give it to the SBHE. To get started, start with the assessment practices from each institution. Once seen, then move to program review. Then set up policy for program review. There is no policy for accreditation at system level.
Dr. Hjelmstad motioned to compile an inventory of current assessment practices and to target an assessment summit bringing all the information together across the system, seconded by Mr. Hoffarth.

ii. Discussion on future meeting dates
    The committee is going to look at entrance requirements. Prior to taking the Task Force results to the SBHE, this committee will see them first.

Other Business
There was no other business.

Mr. Hoffarth moved to adjourn. Meeting adjourned at 10:32 a.m.