NDUS Student Affairs Council Minutes  
July 11, 2013 | 1:00 p.m. – 3:00 p.m.  
Phone Conference – Dial: 701-777-5900 or 701-328-1620 Passcode: 201013#

Attendees:  BSC - Donna Fishbeck and Karen Erickson, DCB - Denny Ziegler, DSU - Pattie Carr, MaSU - Ray Gerszewski and Pam Braaten, MISU - Dick Jenkins and Devon McCall, NDSCS - Melissa Johnson and Vince Plumber, NDSU - Kate Haugen, UND – Lori Reesor, Chelsea Larson, and Michelle Eslinger Scheider, VCSU – Vitaliano Figueroa, Margret Dahlberg and Katie Ziegler, NDSA – Collin Hanson, NDUS - Lisa Johnson, Mike Hillman, Kristie Hetzler.

1. Call meeting to order – Lisa Johnson- Announcement of Mike Hillman as Interim Vice Chancellor of Academic Affairs under a four month contract for service.

2. Approval of agenda –Approved with the addition of discussion on guidance pertaining to admission standards, requested by Chancellor, will be discussed after BCBS agenda item.

3. Review and Approval SAC Minutes (June 2013)  
Donna from BSC motions to approve minutes for June 2013 meeting, Patty from DSU seconds. Motion carries.

4. Updates:  
NDUS Staffing Updates – Mike Hillman states that strategic planning and filling the staffing needs is in the works and states how he relies heavily on all of the councils as his main source for guidance. The Board has advised that Pathways will be moving ahead as originally proposed and seems receptive to modifications with strong rationale.

Lisa updates on the NDHECSAP consortium position (alcohol and substance abuse), An individual was offered the position of Executive Director of Student Affairs and Student Services and initially accepted it and later declined to sign a final contract. In the interim, Dr. Skogen was appointed acting Chancellor and all current hiring was put on hold. The position will be reevaluated under new leadership, and Lisa will keep the group apprised as to the status of that position.

Academic Affairs, Cabinet, Board and Legislative Items – Lisa Johnson  
AAC has not met since the last SAC meeting so there are no updates. Due process policy and funding for veterans (formally called Veteran’s Upward Bound) were approved by SBHE. No Legislative updates.

NDSA Report – Colin announced that Devin Hoffarth is the new student SBHE member. Lisa mentioned that Devin recently joined the NDUS office for training on open records and open meetings.

NDHECSAP Report – Lisa Johnson
The consortium met this morning, it was noted that they are concerned about the need for a consortium director. It was also noted that training is a necessity for the entire group; best practices were talked about along with sharing resources. Lisa requested that each institution send their EDGAR 86 reports to kristie.hetzler@ndus.edu. Kristi will maintain them in one folder until a new consortia director is in place. This year only the checklist is required to remain in compliance and items on the checklist are due by September 1, 2013.

**Blue Cross Blue Shield Student Health Insurance** – Judd Wagner/Rhonda Kelly
Lisa confirms the contact person at each institution for future correspondence. Records, admissions, athletic dept., business/finance, and student affairs offices were some offices that were listed. Lisa indicated she would keep both AAC and SAC councils informed of the status and recommendations of the Student Health Insurance Subcommittee.

BCBS representatives, Judd Wagner and Rhonda Kelly discussed some options that are available for consideration. SAC members requested that BCBS provide them with a breakdown by individual institution on what it would cost either the students or the institutions. Council members suggested changing insurance providers and a new plan effective August 1, 2013. Lisa cautioned Council members that changing insurance providers by the end of this month (July) would be rather difficult. Lisa emphasized the urgency of the matter as the current student health insurance plan with BCBS will expire at the end of July (2013). BCBS asked Council members to consider extending the current student health insurance plan, originally scheduled to expire on July 31, 2013, through December 31, 2013, at the same rate.

**Pathways Points Decided and Timelines Document (Dated March 1, 2013)** – Mike Hillman
All institutions confirmed that they have viewed the Pathways Points Decided document. In general, there was little or no impact on the individual institutions related to fall semester, 2013. However, lack of training was an overall concern. Only four-year and research institutions have been entering high school core requirements. DSU indicated there were minor issues with Montana students. There were several questions pertaining to how pathways, board policy, and admission requirements would work together because of discrepancies. SAC members inquired about the implementation date of admissions details—does it take effect in 2013 or 2014? They expressed concerns that Board policy and pathways procedures are sometimes in conflict. Other issues are with the calculator/index and inquired about IT being able to run it in time for enrollment.

Time expired before remaining agenda items could be addressed. Remaining agenda items will be added to the August SAC agenda.

**Adjourn**

**Future Meetings:** Audio Conference
Thursday, August 8 1:00 p.m. – 3:00 p.m. (CT)
Number: 701-777-5900 or 701-328-1620
Passcode: 138871#