A. Business Meeting

1. Curricular Requests
   1. Notice of Intent (Stage I) Requests – New Stage I’s
      NDSU
      • 403.1 Program Approval
         o Technology Endorsement Certificate Program
            • In school of education. Primarily designed to help teachers meet METS standards (how to use technology in the classroom)
            • This has been discussed with ESPB and does meet the requirement for North Dakota.
            • Recommendation to change name to Technology Education Endorsement.
            • Carter motion to approve. Stenehjem Second
            • Motion carries

   2. Stage II Requests – NDSU
      • 403.1.1 – Program Termination
         o Certificate in Marketing, College of Business
         o Certificate in Human Resources Management, College of Business
            • College of business terminating certificate programs.
            • Created about 10 years ago and have not yet had any completers.
            • Link motion to approval. Halvorson second
            • Motion carries

      • 307.1 Institutional Organization - New Organization
         o Center for Leadership Practice
            • College of Business
            • Business College belongs to organizations that hire our students – they’ve indicated that while they have good technical competence they are lacking some of the softer skills need. This center is to handle these deficiencies and assist the school with these issues.
            • Carter motion to approve. Dahlberg second.
               • Question regarding funding – there are no concerns for NDSU regarding funding. Will be handled mostly internally.

            • Motion carries

      • 403.1 – Program Approval
         o PhD Program in Couple and Family Therapy
            • Current master’s program is out of the college of human development.
            • This is a quickly growing profession.
- Question regarding whether the doctoral program is becoming a point of entry –
  - NDSU - Yes
- Is there a date for the accreditation agency with regard to the hand-over.
  - Accreditation will be sought out in the near future.
  - NDSU will provide the date back to the system office.

- 403.1 – Program Approval
  - Minor in Managerial Psychology
    - Request is designed to help students get training in organizational management.
    - Stenehjem motion second Pemberton
    - Motion carries

**UND**

- 403.1.1 – Inactive Programs (NOTICE)
  - B.F.A. in Performance with a Major in Theatre Arts
    - Request to inactivate
    - 3 years to either reactivate or terminate
    - No motion needed
- 403.1 & 404.1 Program Approval and Distance Credit Learning Activities
  - Earth System Science and Policy Minor in Sustainability Studies
    - Will be housed in the Aerospace School
    - Distinctive minor at UND as well as throughout the system. This is one that leverages off of strong faculty and existing resources in that department and helps this department move forward with offering undergraduate studies.
    - Resources already in place.
    - Dahlberg move, Koczon second
    - Motion carries

**WSC**

- 403.1.1 Program Termination
  - Certificate of Completion – American Studies
    - The original intention that students from other countries or cultures could get a certificate. At this point there have been no enrollments. Instead students will be given a more specific curriculum.
    - Link motion to approve, Second Stenehjem
    - Motion carries

**Common Application Procedure 402.0**

- Halvorson Motion to approve the 5/1/13 edits to the Common Application 402.0 Procedure contingent upon Student Affairs Council approval.
- Second – Link
- Motion carries

Language centered on notification (3 or 5 day for hearing). When there is risk, perhaps a shorter notification would be appropriate.
Update: Student Due Process Draft Policy

Lisa Johnson provided an update regarding the NDSA response to the AAC/SAC recommendation to implement a three-day notice versus a five-day notice prior to formal hearings. The three-day language was accepted by NDSA. SAC members further suggested a title change that better described the policy. Lisa said she would work with NDUS legal counsel to make the edits prior to sending to Cabinet. AAC members supported the proposed due process policy contingent upon similar support from the SAC at their meeting on May 9th.

July meeting changed to July 9

- Stenehjem motion, Koczon second
- Motion carries

2013 Future Meetings:

May 30-31 – Devils Lake (AAC Retreat)

June – No meeting

July 9 – Bismarck

August 6 - Bismarck