A. Business Meeting

- Approval of January 2013 Minutes
  - Motion Stenehjem, second Link
  - Motion carries

1. Curricular Requests

   1. Stage I Requests – New Stage I’s

   **NDSU**

   - 403.1 Certificate in Professional Selling
     - Motion LeBel, second Dahlberg
     - Motion carries

2. Stage II Requests –

   **UND**

   - 403.1 & 404.1 – Program Approval and Distance Learning Credit Activities
     - Master of Science, Doctor of Education and Doctor of Philosophy degree programs in Higher Education.
     - Prefix Request – (HE)
       - Motion Rafert, second Link
       - Motion carries

   - 403.1.1 – Program Termination
     - Bachelor of Science with a major in Natural Science
       - Motion Carter, second Meyer
       - Motion carries
**NDSCS**

- Prefix Request
  - Case IH (CIH)
  - Pharmacy Technician (PRMT)
    - Link provided explanation of programs, how program partnerships are created.
    - Motion to approve prefix requests. Consensus approval.

**B. Planning/discussion**

1. **NDSA – Smette**
   - *Met January 25, discussion on budget.*
   - NDSA plans to take time to help educate students on the new admissions standards by district.
   - NDSA is supporting the following bills:
     - **HB1102** – remove provisions to require 23.5 of funds for financial assistance
     - **SB1836** – Students allowed to receive 2/3 of merit-based scholarship
     - **SB2208** – State assistance for AP courses
     - **SB2252** – Discrimination
     - **SB2361** – BND – loan consolidation interest rate.
     - **HB1289** – Financial support for vets.
     - **SB2094** – Student Fees –
     - **HB 1328** – Tuition freeze – not testifying unless it makes it past crossover.
     - **HB1281** – State Appropriated funds – Support.
     - **Opposition**
       - **HCR3008** – Oppose (removes names on Constitution)

2. **CCF – Quijano**
   - Proposal drafted sent to Chancellor Shirvani to have travel expenses reimbursed to have up to 2 meetings with the chancellor as well as relevant board meetings.
   - Established sub-committee to prepare for Higher Education day (March 20)
   - Nominated candidates for CCF officers for next year.

3. **Cabinet, SBHE and Legislative Committee & Other Reports – Haller**
   - Out of state authorization bill going well
   - Update on the tenor of the legislative bills
   - Importance of incremental approach to performance-based funding is important.
   - Research and validation team has been created and will be validating information prior to information to be released whether publicly as well as by legislative request. Workgroup also charged with creating a dashboard of information to have critical pieces of information available readily.
   - Jane Vangsness-Frisch has resigned. She will be helping us finish many things in process such as the due process workgroup.

4. **Joint Programs Update – Johnson**
   - There are still some process issues that are being worked out, however, Johnson has rewritten the proposal to be more general so
support could be garnered for the concept and the processes will be continued to be worked on.
- Rafert – likes the generalized area that it is going. Suggested revision given for 4th paragraph. (See edits)
- Motion to approve by LeBel second Rafert.
  - Motion carries unanimously

5. Instructional Mode – Johnson
- Review of proposed changes
- Changes effective Spring 2013
- Motion to approve Link, second Stenehjem
  - Motion carried unanimously
  - Changes to be sent to registrars, SITS, and back to AAC, and SAC group.
  - See changes in appendix to minutes.

6. Faculty Lists – Copas – Just a confirmation they are all complete
- Standardized report to be written.
- All campuses are up to date

7. VCAA Search Update – Haller
- Committee has interviewed first candidate Don Roth from UW.
- Interviews on Wednesday for George Justice – University of Missouri @ Columbia

8. CIO Update – Riedy
- No update

9. Procedure Update
- 402.9 – Admission Procedure – International Students
  - Rafert Motion, Dahlberg second
  - Motion Carries unanimously

10. Academic Guidelines
- Summary of inclusion of academic guidelines as proposed at this meeting.
- AAC to review for comment in March meeting.

11. Policy Revisions
- Policy 440 Enrollment Reporting
  - Concern around verbiage to indicate how students are counted (number of students served)
  - Need to figure out how to appropriately implement the counting of TrainND students.
  - Question regarding striking specific courses.
  - A number of modifications and suggestions made. Will clean up and bring back at next AAC meeting.
- Policy 402.1.2 Admissions
  - Motion to approve Stenehjem, Second Meyer with edit to reference to exemption policy.
  - Discussion on co-enrollment
- Motion carried
- Policy 403.9 Developmental Courses
  - Motion to approve with Effective date of Fall 2014 added. Carter, Second Rafert.
    1. Ensure historical record of non-degree credit courses are maintained
    2. Motion carried
- Policy 441 Degree Credit, Non-Credit…..
  - Dahlberg Motion, Second Halvorson
  - Motion carries
- Policy 506.1 Immunizations
  - Recommendations made to SAC
12. Procedure Revisions
  - Procedure 441 Degree Credit, Non-Credit…..
    - Carter motion, second LeBel
    - Motion Carries

**2013 Future Meetings:** March 5 - Bismarck  April 2 - Bismarck