Student Affairs Council Minutes  
May 10, 2012  
Conference Call

Members Present
Donna Fishbeck, BSC  
Paula Berg, DCB  
Hal Haynes, DSU  
Randy Fixen, LRSC  
Dick Jenkins, MiSU  
Prakash Mathew, NDSU  
Philip Parnell, NDSCS  
Michel Hillman, NDUS  
Lori Reesor, UND  
Jennifer Vetter, NDSA

Others Present
Janice Arnson, WSC  
Erica Renville, WSC  
Rebecca Duben-Kalash, NDUS  
Jerry Rostad, NDUS  
Randall Thursby, NDUS  
Rosi Kloberdanz, NDUS  
Patty Heisler, NDUS

Haynes asked to defer Policy 302.4 until SAC gathers for retreat in June.

There were no additions or corrections to the draft minutes from the April 4, 2012 minutes. The minutes, were by consensus, approved as presented.

CIO Update: Thursby said that we should be in position to have Lecture Capture in place and fully functional for all institutions by July 1. He said that they provided background materials on the LMS and Document Imaging to the Oversight Committee on April 30. A recommendation will be provided to the Oversight Committee on how to move forward with Lecture Capture by May 31. Patty Heisler gave the LMS presentation. She said that the presentation is background of work that is currently in progress by the LMS workgroup. A recommendation will be provided to the Oversight Committee on how to move forward on the LMS by May 31.

Interim – The next meeting is May 15. A copy of the updated agenda was sent out to the listserv. The committee has asked for numerous things in the academic area. This meeting will conflict with the NDUS Retention Summit. Dr. Shirvani will attend this meeting.

Board – The Board Retreat is scheduled for May 16 and 17 at the University of Mary. Presidents and senior staff are not expected to attend. Dr. Shirvani will be attending the meeting. Meeting facilitator will be Dr. Shaw who is contracted through AGB.

Cabinet – The cabinet met last week. They did have extended discussion on policy issues including ones that SAC were concerned about. The most problematic wording has been removed from the policies. The Cabinet also had extensive discussion on the LMS and identified a number of concerns. They discussed the employee tuition waiver concept. Any further discussion and action on tuition waivers will be made after July 1.
**NDSA** – Jennifer Vetter introduced herself to the council. She will be the new student affairs representative for the next year. Vetter said that NDSA had their last meeting in April. They passed a resolution to welcome Dr. Shirvani and to say farewell to Chancellor Goetz and Clause Lemke. They also discussed the summer research focus.

**NDHECSAP** – The Consortium’s Annual Strategic Planning Meeting is in conjunction with the Retention Summit in Bismarck in May. Vangsness Frisch said that she attended a Legislative Forum related to alcohol and other drugs at UND. This was a very productive meeting. She is in the process of making sure campuses are in compliance with Edgar 86. She said that since we are in a biannual review year she is working with several campuses on updating campus strategic plans. All campuses have wrapped up ND Partners in Prevention activities. Vangsness Frisch said that she will be able to share this data with the council in August.

**Retention Summit** – Vangsness-Frisch gave a brief update on the Retention Summit plans. Currently, there are 175 registered for the summit. The meeting will be held at the Doublewood Inn in Bismarck. She said that campus team leaders were notified of all detailed schedules, speaker bios, etc. This information was shared with the listserv. Vangsness-Frisch said that she is looking forward to Jennifer Joslin sharing information on academic advising and how that plays into retention. She thanked everyone for their time and efforts in helping to put together this year’s retention summit.

**NDUS Policies and Procedures** – The council went through the additional edits made to Procedure 402.1.2, Procedure 506, SBHE Policy 402.9 and 906. The policies and procedures with the discussed edits were on the Cabinet agenda last week.

Hillman said that we will make arrangements to have Dr. Shirvani address the council at the August 9 meeting.

The council retreat will be on June 12 and 13 in Riverdale, ND.

The meeting adjourned at 2:45.