Vice Chancellor Mike Hillman called the meeting to order at 9:15 am.

Members present:
Laurel Goulding, LRSC
Lisa Eriksmoen, MiSU
Georgia Pullen, NDSCS
Mark Schaefer, NDSCS Student Member
Ray Gerszewski, MaSU
Glen Schmalz, VCSU
Mike Lenhardt, BSC
Bob Boyd, UND
Prakash Mathew, NDSU
Paula Berg, MiSU-B

Members not present:
George McClellan, DSU
Melissa Mallett, NDSA
Hugh Long, WSC

Others present:
Gina Padilla, NDUS

Approval of the Agenda
No suggested additions were made.

Review and approval of March 1, 2007 SAC Minutes
The council approved the minutes by consensus as read.

Updates:
Legislative Session:
- HB1003 is expected to go to conference committee.
- SB 2309 conference committee is meeting to discuss high school graduation requirements.
- Funds for salary increases have been added to the Ag Extension bill as opposed to coming from the higher education budget.

Collaborative Student Process Update (Schepp):
Julie Schepp said the functional user group has met to review the collaborative student process. They are working on the second draft of their findings.
Julie Schepp said questions are:
- Do students have to enroll in a class at the home campus to be able to take a collaborative course at another campus?
- Using drop-add dates from the home campus as opposed to the providing campus’s drop-add date. This affects financial aid.
- Student GPA from campuses other than the home campus being accepted toward the campus GPA.

Mike Hillman commented that the final document would be circulated to the senior councils. Mike Hillman asked that this be added to the agenda for the joint SAC/AAC meeting on May 1. Mike Hillman said when this was discussed at AAC they talked about which drop/add dates the collaborative students should follow. A council member suggested a common drop-add date across the system to match the common calendar. Another suggestion was that collaborative students would have to adhere to the earlier of the two campus drop-add dates.

Mike Hillman said HECN had commented that if they go to the Oracle database there are more security options available and more support for limiting access to student information between campuses for collaborative students.

**Academic Affairs Council:** Mike Hillman said AAC met by conference call on April 3. They are working with Debra Huber on approval of out-of-state education providers. AAC will be putting together a taskforce to define state standards for approval that would then be recommended to the board for CTE. This taskforce will begin after the legislative session concludes.

Mike Hillman said CCF is concerned with how the tuition waiver policy is administered. Mike Hillman suggested this might be an important tie to the continuing professional development.

BSC will be hosting the Arts and Humanities Summit for the next biennium.

**Cabinet:** Mike Hillman said the cabinet has been discussing legislative outcomes.

**State Board of Higher Education:**
Duane Espegard was appointed to the State Board of Higher Education and will be confirmed April 11.

**ConnectND:**

**Oversight Committee:**
Mike Lenhardt said on March 6 the oversight committee sat as the executive director search committee and reviewed the applicant information. Both applicants were recommended for consideration.

**Campus Advisory Committee**
Prakash Mathew said the advisory committee would be reviewing the role they play in the decision process. Currently they are responsible for distributing information to campuses. Members are expected to speak for their campuses. The advisory committee is waiting to see how this session’s legislation will affect ConnectND.

**Alcohol Consortium:** Bob Boyd said the council should have received Karen Walton’s most recent report. Bob Boyd said the council was sent a performance review form. He is in the process of compiling the information. Karen needs to know which campuses include substance abuse prevention in their campus strategic plan. This information is needed for a grant application.

**Learning Reconsidered:** Mike Hillman asked the SAC about discussion items for the Joint AAC meeting. Learning Reconsidered concept will be discussed April 30 at a joint dinner with AAC. It was agreed that the biggest benefit of the discussion is that sharing of implementation information by the campuses.

Prakash Mathew said the recent NASPA conference confirmed that student engagement is the direction the nation is moving. Mike Hillman said two AAC members do not have copies of the Learning Reconsidered book and he asked if the SAC members from their campuses would provide copies.

**Student Updates:**

**NDSA Update**
No update was provided.

**Student Update**
Mark Schaefers reported that the NDSCS student government is planning campus events. Georgia Pullen said the SBHE and the Higher Learning Commission would be meeting on campus during the Hiawatha Days in May.

Bob Boyd said the NDSA officers have been elected and Rachel Peterson will be the new SAC NDSA representative. The new officers will take office in July.

**Professional Staff Development:**

**Plan Progress**
Mike Hillman said a common interest area for the AAC and SAC councils is tuition waivers. Mike suggested that the councils discuss waivers after the legislative session concludes.

**Workshop planning**
Peggy Bar has agreed to be the speaker for the workshop. Bob Boyd asked for volunteer reactors to Peggy’s presentation. Bob Boyd gave a brief description of the workshop schedule. Bob Boyd said Peggy Bar was willing to include the Learning Reconsidered concepts in her presentation. Bob Boyd said the current workshop expenses are expected to be $3,680. Bob Boyd said a decision has to be made concerning how these costs would be covered. Glen Schmalz said the SAC account contains $1,400. Prakash Mathew suggested the institutions make
contributions based on what they can afford. The council agreed that each campus would pay $100 and then charge $30 per participant to raise funds for the conference. The remainder of the conference cost would be covered by the SAC dues account. The workshop is being held May 22-23.

Ray Gerszewski made a motion to provide up to $1000 from council funds for the SAC workshop. Prakash Mathew seconded the motion. The motion passed unanimously.

Bob Boyd asked the council for an estimate of how many mid-level student affairs professionals would be attending from each campus. Bob Boyd said further session description information would be sent to the campuses.

-Announcements
Prakash Mathew said he sent a message to the council about a speaker sponsored by the Tri-college initiative that will be at NDSU on April 26. Approximately 100 people have registered.

-NASPA Update
Prakash Mathew said a clear message was sent at the NASPA conference that student engagement is the current national learning concept trend.

Student Disciplinary Standing
Bob Boyd said conversations are taking place on various levels on how the conduct standing of a student is reflected on the transcript. One argument is that the transcript is an academic transcript so only academic items should be included. This would exclude information on behavioral items. Behavioral items could be attached to the transcript but not contained within the transcript. Bob Boyd said some software allows letters to be scanned and included as an attachment to the transcript. Mike Hillman said this should be discussed at the joint SAC/AAC meeting.

Enrollment Management Plan Task Force
Laurel Goulding said they were asked to work on an enrollment management plan. Due to timelines they recommended that enrollment management is part of the human development plan for the state of North Dakota. They believe the document should be applied to the Roundtable process. They submitted a recommendation that a strategy be developed to look at the human capital needs of the state and the NDUS role for the needs of the state. It was agreed that this item would be removed from future agendas.

Other Business
Future meetings: Mike Hillman asked about the Retreat and asked that the June and July meetings being combined in the retreat. The following meeting schedule was agreed to:

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Time</th>
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<tbody>
<tr>
<td>April 30, 2007</td>
<td>BSC</td>
<td>12:00 – 5:00</td>
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<tr>
<td>April 30, 2007</td>
<td>BSC</td>
<td>5:00 – 7:00</td>
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<tr>
<td></td>
<td></td>
<td>Joint AAC/SAC dinner</td>
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<tr>
<td>May 1, 2007</td>
<td>BSC</td>
<td>8:00-10:00</td>
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<tr>
<td></td>
<td></td>
<td>Joint AAC/SAC meeting</td>
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<tr>
<td>June 25, 2007</td>
<td>MiSU-B</td>
<td>Evening dinner and discussion</td>
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<tr>
<td>Date</td>
<td>Location</td>
<td>Time Description</td>
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<tr>
<td>June 26, 2007 – MiSU-B</td>
<td>Retreat</td>
<td>meeting</td>
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<tr>
<td>September 6, 2007</td>
<td></td>
<td>9:00-12:00 conference call</td>
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<tr>
<td>October 4, 2007 – BSC</td>
<td>10:00-4:00</td>
<td>conference call</td>
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<tr>
<td>November 1, 2007</td>
<td></td>
<td>9:00-12:00 conference call</td>
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<tr>
<td>December 6, 2007 – BSC</td>
<td>10:00-4:00</td>
<td>conference call</td>
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**Adjourn**

Mike Hillman adjourned the meeting.