Members Present
Donna Fishbeck, BSC                      Robert Boyd, UND
Hal Haynes, DSU (via phone)             Glen Schmalz, VCSU
Laurel Goulding, LRSC (via phone)       Hugh Long, WSC
Ray Gerszewski, MaSU                     Michel Hillman, NDUS
Paula Berg, MiSU-B (via phone)          
Prakash Mathew, NDSU

Others Present
Rebecca Duben-Kalash, NDUS              Leon Perzinski – MiSU
Robert Larson, NDUSO                    Randy Fixen, LRSC (via phone)

Mike Hillman called the meeting to order at 10:00 a.m.

Additions to the agenda are as follows:
- Veterans Tuition
- Learning Reconsidered Strategy

There were no corrections or additions to the draft minutes from the October 23, 2008, Student Affairs Council minutes. The minutes were, by consensus, approved as presented.

Updates:
Academic Affairs Council – AAC will meet next on December 4. Hillman let the council know that the chancellor would like to set up a formal registrars council. The first meeting is scheduled for December 3 at BSC. This council will report back to the senior councils. The purpose of this group being formed is to clear up some questions. Hillman also said that AAC will also be discussing stackable degrees and health insurance coverage at its next meeting.

Chancellor’s Cabinet – The cabinet will meet next on December 3. This meeting will be a joint meeting with the North Dakota Association of Tribal Colleges. Hillman said that a lot of good things are happening with the tribal colleges and the cabinet will be talking more about what can be done by working together with them.

State Board of Higher Education – The board meeting that was which originally scheduled to be held in Williston was changed to a conference call due to bad weather. Hillman said that the board went through all the items on the agenda and that there were no major sources of controversy.

Interim Higher Education Committee – The interim process resulted in proposed legislation which has been distributed to the senior councils. Hillman said that he had recently attended the MHEC Policy Summit in Minneapolis. There were a number of legislators in attendance. He
said that there was an excellent key note speaker named Rich Karlgaard, a former North Dakotan and the publisher of Forbes Magazine.

**Student Mental Health Services**
Bob Boyd presented a draft Student Mental Health Services Task Force charge to the council. The council made edits to the document. The updated sections are below.

**Charge**
The charge of the Task Force on Student Mental Health Services is to identify the critical issues related to student mental health, determine the mental health services currently available on each of the NDUS campuses, assess the capacity and effectiveness of the campuses to meet the mental health needs of students, and make recommendations to the Chancellor on how to improve services where necessary.

**Term**
The Task Force shall complete its report to the Chancellor which will be available at the Student Affairs Council May 18-19, 2009 Professional Development Workshop.

Boyd asked if the Task Force Membership section of the document was acceptable as written. The council members said yes. Prakash Mathew asked if campus ministries should be involved in the task force membership. Hillman suggested adding potential use of campus ministries supporting mental health discussion and how they tie into the university to a future agenda planning session.

**It was moved** by Mathew, seconded by Schmaltz, to take action on the recommended draft charge with edits that were discussed. The motion carried unanimously. The charge will be forwarded on to the chancellor’s cabinet. Hillman said that council members should go back to their campus and talk to their presidents about potential names for task force members. He said that they will be discussing this at the upcoming cabinet meeting.

**Plans for 2009 Professional Development Workshop**

**2009 SAC Planning Session**
Hal Haynes said that two locations that have been suggested for the 2009 SAC Professional Development Workshop on May 18-19 were Medora or Bismarck. Haynes said that since that last SAC meeting, DSU has agreed to host Strength Through Sharing. He said DSU might be hard pressed to do both jobs. Haynes said that he has talked to Donna Fishbeck about having the workshop at BSC. Fishbeck said that BSC would be happy to host the workshop. She asked the council what other topics would be discussed at the meeting besides mental health services. Also, what kind of budget is there? Fishbeck suggested that a subcommittee be put together to address these issues. Haynes and Hugh Long both agreed to be on the subcommittee. Hillman suggested that there be representation from the east side of the state along with a research institution. Boyd suggested Cara Halgren and Mathew said that he would need talk to some people on his campus before providing a name.
Fishbeck suggested that technology be another topic for the workshop. She said that campuses would be able to showcase what they are doing to reach the students with technology. The council agreed that mental health services and technology be the two topics for the workshop. They felt that the two topics were broad enough that there would be many different possibilities for sub-topics and/or break-out sessions. It was suggested to connect with the Mental Health Association to see if they have any resources to bring to the table.

Boyd asked how the workshop will be funded. He said that in the past there has been some financial assistance from SAC and the individual campuses. Schmaltz said that there is approximately $1,800 in the SAC dues. Fishbeck said that last year $30 was charged for each participant to attend. Boyd said that there have been roughly 100 participants the last couple of years. Fishbeck said this should give us approximately $3,000 to work with. Hillman said that a lot needs to happen between now and May. He said it might be a good idea to get a hold the date out to people. Hillman said that we can look at the SAC dues but should use them mostly as a safety net for the workshop.

**It was moved** by Mathew, seconded by Long, to obtain $300 per campus as base funding for the May 18-19, 2009 Professional Development Workshop in Bismarck. The motion carried unanimously. Schmaltz will be billing each campus in January 2009.

Fishbeck hopes to narrow down speakers by the December meeting. Hillman thanked her for her help.

**Joint Meeting**

Ray Gerszewski talked about a joint meeting with NDHECSAP at SAC’s February 12 face-to-face meeting. This joint meeting would include a presentation by tribal college members from NDHECSAP about cultural competencies. At this time, Gerszewski said that he did not have any more information than that. A couple hours may be needed for the joint meeting. He will be contacting Karin Walton regarding a time. Gerszewski said that he will work on an agenda.

**Professional Development Tuition Policy**

Hillman said that currently, we have a board policy that all system employees are eligible for one free tuition free course per term. The employees would be required to pay the fees but not the tuition. Hillman said that it has been pointed out to the board how the current board policy permitting a tuition free course per term is not a benefit that applies equally and fairly to all system employees. Employees within driving distance of an on-campus graduate program benefit greatly but if the program is offered through continuing education/self-support employees must pay the full cost which is often higher than the on-campus program cost. The SAC committee discussed a draft recommendation a couple of years ago which would have addressed the self-support issue. The draft recommendation suggested that when the employing campus agreed that a self-support course or program supported the employees professional development it should pay 1/3 of the tuition cost, the employee should pay 1/3 and the home campus should waive 1/3 of the tuition. This solution was suggested after the committee concluded that a system pool of funds for professional development would be difficult to budget and manage but, most importantly, it would not be easily scalable. The committee was to continue and formalize its recommendations but George McClellan left and other priorities intervened.
Hillman asked if the council wanted to do anything further on this issue. Boyd asked the status of the tuition and fee study committee that Laura Glatt had put together. Gerszewski said that it has not been convened. The council agreed that at this time they don’t have enough information but would like to continue further discussion on this issue.

**It was moved** by Goulding, seconded by Long, that the SAC council acknowledges that their professional development is not equitable across the state for all programs. This concern supports Laura Glatt forming a committee to study the issue. The council plans on continuing discussion on this issue but would like to solicit comments and suggestions from other groups. At that point, the council will determine if they support Ms. Glatt.

**Contingency Funds/Disability Services**
Hillman said that the board does have a budget request that does include disability services. It is probably just a fraction of what is used. There was an offer made by the School of the Deaf because of their declining number of student that could make their knowledge and expertise available to post secondary classrooms. Hillman said that he is unsure of where we are with that proposal. Hillman said that the boards budget request could not help out extreme cases but it could help out campuses on a day to day basis.

**CENTSS Audit System**
(Bob Larson joined the council for this discussion.)
Bob Larson thanked the council for being supportive of CENTSS. Larson provided a handout of the CENTSS process and campus contacts to the council. He said that the process was launched on Wednesday, November 19. Larson went through the process and answered questions from the council.

**Transfer Appeals Procedure**
Hillman presented the draft Transfer Appeals Procedure with edits from Pat Seaworth.

**NDSA Report**
Chris McEwen, NDSA, sent an e-mail out prior to the meeting letting the council members know that he would not be able to attend. He let the council know that the NDSA’s next meeting is on Friday, November 21 at UND. McEwen said to let him know if there is something specific that the council would like him to address or if the council would like the NDSA’s input on a particular topic.

Hillman asked if there were any issues that the council may have. Long asked if it would be possible to have the student representative from WSC participate electronically by IVN, conference call, etc. WSC is not the only campus with this issue. The two-year colleges feel outnumbered by the four year colleges at the NDSA meetings. Hillman said that having a sub group of the community colleges may be something to look into. Another issue the council had was freezing the tuition and fees. Mathew said that if we don’t get the funding from other places we will not be able to make it.

**Future Meetings**
The council discussed dates for upcoming SAC meetings. Below are the meeting dates that were agreed upon by the council.
SAC Meeting Dates

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<tr>
<th>Date</th>
<th>Notes</th>
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<tr>
<td>December 11, 2008</td>
<td>(pm conf call)</td>
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<tr>
<td>January 8, 2009</td>
<td>(pm conf call)</td>
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<tr>
<td>February 12, 2009</td>
<td>(BSC)</td>
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<tr>
<td>March 12, 2009</td>
<td>(pm conf call)</td>
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<tr>
<td>April 9, 2009</td>
<td>(pm conf call)</td>
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<tr>
<td>May 18, 2009</td>
<td>(am BSC)</td>
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<td>June 10 &amp; 11, 2009</td>
<td>(Walhalla?)</td>
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<td>July 9, 2009</td>
<td>(conf call if needed)</td>
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<td>August 13, 2009</td>
<td>(BSC)</td>
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<tr>
<td>September 10, 2009</td>
<td>(pm conf call)</td>
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<td>October 8, 2009</td>
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Veterans Tuition
Mathews passed out correspondence from Laura Glatt regarding resident tuition for veterans. The bill draft would make active duty and veterans eligible for resident tuition rates. This would not change the current benefits for spouse and dependants of military personnel. Boyd said that they have a similar draft for resident tuition for veterans already circulating.

Progress on a Common Agenda
Hillman asked to put on the next agenda what are some things that we can do to bring people together on a common agenda to move toward desirable outcomes. NESE survey results may be something that we discuss. Maybe we have an opportunity around a board meeting to bring in Bunnie Johnson-Messelt. Hillman said that it would be a good idea to get started so presidents can start to understand. Something can be done in the spring that might get people engaged do something on a grander scale after July 1. Boyd said that President Kelley would be supportive to do something like this. He said that he would consider contributing some resources.

The meeting adjourned at 2:45 p.m.