Hillman called the meeting to order at 1 p.m.

Additions to the agenda are as follows:
- Announcement – UND

Hillman asked to add Announcements to all future agendas.

There were no corrections or additions to the draft minutes from the August 13, 2009, council meeting. The minutes were, by consensus, approved as presented.

**Updates:**

**Legislative** – Hillman said that there was an interim committee meeting in August at NDSCS. He said the focus was on two year campus issues. All two year campus presidents made presentations. Hillman said that the interim committee learned a lot and it was a good meeting. He said the joint meeting will be held in October. Hillman said that he has forwarded the draft September 23 meeting agenda to the council. The chancellor is asking that each campus president review the interim committee meeting agendas and makes sure to have the appropriate campus representation at these meetings.

**Board** – Hillman said that the next meeting will be at UND. He said the Fighting Sioux issue has been added to the agenda. Hillman said the most important thing at this meeting is the board will begin the process of adopting the goals and objectives. He said that this will give us until the November 19 board meeting in Minot to develop an action plan. Hillman said that next year’s campus alignment plans would be based on this new plan.

**Cabinet** – The cabinet had a meeting on August 2 in Bismarck. Hillman said that some of the planning items were discussed and all the academic requests were supported. He said a number
of policy issues were worked through. There were questions on the academic calendar policy change that was coming through which describes the common drop and add dates. He said that it wasn’t clear about what happens after the 12th week drop period. Hillman said that he has been working with Pat Seaworth on some wording issue. This policy has been taken off of next week’s board agenda.

Haynes asked about the discussion at the cabinet level on standards of conduct. Hillman said that at a previous board meeting the faculty advisor, John Jackson, said that he had an interest not just in the standards of conduct but the whole judicial process. He mentioned pursuing it further with the Council of College Faculty. Hillman asked if the council had anything to recommend to CCF in terms of process or participation. The council agreed to let CCF discuss and come up with a plan on the standards of conduct issue and then afterwards provide the council with some direction of what to do.

AAC – Hillman reported that information on H1N1 was sent out to both AAC and SAC listservs. He said there are two latest twists: (1) Washington State University moved all infected H1N1 students into one dormitory and (2) UND is in process of completing their plan on continuity of instruction. Hillman said that in the event of a problem at UND, there is a plan to continue with continuity of instruction through the use of technology. He has asked Paul LeBel to report on this at the October 6 AAC meeting. Hillman said that Randall Thursby connects regularly with the AAC to report on the status of the IT issues. Some of the issues, including the immunization issue, are continually being addressed by the IT staff. Hillman said that if ever the council would like an update on IT issues, to let him know so that Thursby can be added to the agenda.

Hillman said that AAC did some work on a number of recommendations related to accountability measures. He said that the accountability measures changed dramatically in SB 2038. He said that some of the AAC recommendations on the accountability measures were different than what came out of Administrative Affairs Council. Hillman said that there is a faculty grassroots discussion on general education being held in Minot on September 18. The tribal and private colleges have been invited.

**Director Consortium Search**

Klingenberg said that the position has been sent out and posted. She said the position still needs to be posted on the NASPA Web site; VCSU will be taking care of that. Klingenberg said that reviews begin on September 25 but the position will be opened until filled. She said the search committee still needs representation from the two year campuses. Pullen suggested Vince Plummer, who is a counselor at NDSCS and on the consortium. Hillman said he would alert Marsha Krotseng of this nomination. Klingenberg said that the first meeting of the committee will probably be the week prior to September 25. She said that the first round of screenings would be via email and not face to face. Boyd said that there are no applications for this position at this time.

**Professional Development Workshop – Who?**

Fishbeck said that May 25 and 26 were open for the workshop; the council agreed that these dates would work. She said that topics included restorative justice, globalization in higher education, federal reporting requirements and assessment in general as the council is talking
about StudentVoice. Fishbeck said that she would form a committee after the theme was
decided. The council agreed on having two topics for the workshop: (1) federal reporting
requirements and (2) restorative justice. Fishbeck said she would like to have a committee set up
and start pulling together ideas on keynotes, times, etc. by the end of the month. She would like
the committee made up of four or five people, not necessarily from this council.

**StudentVoice**

Hillman said that he did request that the system find the resources, perhaps from carry over
expenditures, so that all institutions can participate in StudentVoice. UND and NDSU are
currently both participating and find it very useful. During the planning session, the council did
connect with a representative from StudentVoice and talked through all the opportunities that are
available to each institution participating. Mathew negotiated a discount for all campuses
participating. At that time, the council suggested the system pick up the cost for participation for
StudentVoice. Boyd and Matthew would be willing to continue funding their own membership.

Hillman said that he did bring this suggestion to the chancellor’s senior staff discussion but there
was a reluctance to want to participate in StudentVoice this early in the biennium until there was
a better handle on what all the other challenges might be and how much they would cost.
Hillman said that he has been working on another angle which is the student success angle as
part of the budget development process. Hillman said the plan that is going to the board next
week has a major focus on affordability and system approaches to issues and student success.
The objectives and goals would accommodate the student affairs initiatives to the greatest intent
possible. Hillman said that if the board does adopt goals and objectives next week in Grand
Forks, he will forward them to the council before the next meeting to have the council thinking
about what initiatives are a priority in the student affairs area and then work on getting them into
the board’s budget request before next time.

**Infectious Disease and Response to Media - Haynes**

Haynes asked how other council members are responding to media inquires about students who
have tuberculosis or other infectious diseases. He said that he is not releasing the students’
names but feels that the number of cases need to be acknowledged. He said that DSU follows
protocol and guidelines consistent with the ND Department of Public Health. Mathew said that
his office will send steps that NDSU takes in these cases out on the listserv. Mathew said this is
no different than H1N1 cases and because DSU is not releasing any names it is not a FERPA or
HIPA violation.

**International Response to Insurance Policy – Fixen**

Fixen said that Laurel Goulding sent an email to Laura Glatt, Pat Seaworth and some others
regarding OPT health insurance concerns for international students. He said that there is a
concern with international students when they go on the one year Optional Practical Training
which they are eligible to do after they finish their degree work. They can take that one year
break to work in their field and also come back to school in that year. During this time, Vaaler
Insurance will not cover these students because they require that F1 and J1 be enrolled full time
and be degree seeking students. Laurel Goulding is worried that institutions or hospitals these
students work for may try to come back and collect money from the university system or
individual campuses that might be due to any treatment while they are on the one year optional
training. Fixen said that LRSC does not register these students when they are on OPT; however, immigration still considers them the responsibility of the campus. Fixen asked if the campus still looks at these students as our students while they are here on OPT even though they are not registered on our campus.

Gerszewski said that MaSU registers their OPT students for internship credits. Haynes said that DSU has had at least four OPT students. His assumption is that the employer picks up the coverage cost but he will find out and get back to Fixen. Fixen said that most employers who employ someone for a year will not cover the student’s insurance or provide any kind of benefits. He said that LRSC has not had any trouble with health issues but we do need to determine who is our student and who is not. Fixen said he will forward the email from Laurel Goulding to the listserv.

**Development of Learning Communities (campus reports)**

Hillman said he will be participating in a national conference on accountability where the Voluntary System of Accountability will be a major part of the discussion. The whole learning community concept will be discussed there. He will let the council know if there is anything that comes out of that discussion that institutions might find useful. Mathew reported on the Sophomore Year Experience Program. He said that during this last year a consultant was brought in and the committee has completed a report. They will be implementing a pilot program for this year and are working on having a permanent plan put together. Mathew said that this was a good collaboration of AAC and SAC; the team worked well together.

Lillian Elsinga reported that UND is considering how students going through the disciplinary process could be a greater part of the learning community. She said that UND has these students do a pretest on an iPod. After the test, the student has a session with a hearing officer and then in four weeks individual phone calls are made to see what kind of things the student has learned through this process. Elsinga said that UND is trying to do basic restorative justice and get the students involved in making their own situation better and then as a result have the campus be a more civilized place.

**Announcements**

Boyd announced that Karen Nyberg an alumna from UND and an astronaut will be on the campus for two or three days in October. On October 1 during the noon hour, UND will be hosting a brief conversation with her which will be web cast. Boyd said that this provides an opportunity for other campuses to use in their classrooms if they wish to. More information on how to link to the web cast will be sent out at a later date.

**NDSA Report**

Marboe reported that the NDSA had a productive executive retreat on August 28-29. Out of that retreat NDSA narrowed down several issues that students are concerned about particularly mental health and intellectual property rights. Particularly at research universities students have been concerned that their rights to events and materials are being taken by the university. Hillman suggested that AAC be consulted about this issue also. The next NDSA meeting is September 18-19 at BSC. Hillman said that maybe NDSA would like to make arrangements to have Pat Seaworth come to the next meeting.
Students have also been concerned that Operation Intern is not being advertised in enough places. Currently, the only place you can get information about it is the Department of Commerce’s Web site. Hillman said that the NDUS office is in the process of revamping their Web site but he would make sure to have the Operation Intern link added.

**Future Meetings**
The October 8\textsuperscript{th} meeting will be changed to a p.m. conference call due to Hillman being out of state for a conference. Hillman said to add May 25 and 26 to the SAC calendar for the 2010 Professional Development Workshop.

The council adjourned at 3:15 p.m.