Student Affairs Council Retreat Minutes  
June 10 & 11, 2009  
Walhalla, North Dakota

Members Present
Hal Haynes, DSU  Prakash Mathew, NDSU
Laurel Goulding, LRSC  Robert Boyd, UND
Ray Gerszewski, MaSU  Glen Schmalz, VCSU
Richard Jenkins, MiSU  Hugh Long, WSC
Paula Berg, MiSU-B  Michel Hillman, NDUS
Georgia Pullen, NDSCS

Others Present
Rebecca Duben-Kalash, NDUS

June 10, 2009
The council met at the Walhalla Inn Supper Club. Since Haynes would be unable to attend the business meeting, he presented his Globalization presentation at the supper. Haynes said that DSU has 15 global, academic partnerships in Russia, China, Ukraine and Japan; twelve of these partnerships are with China. He said that DSU’s Global Awareness Initiative was implemented in 2000 as a way to globalize the institution and to better prepare the students as members of a multicultural society and participants in the global economy. The council asked Haynes to distribute his PowerPoint presentation on the council listserv.

June 11, 2009
Hillman called the meeting to order at 8:00 a.m.

Additions to the agenda are as follows:
- Eduventures handout from Boyd
- CAEL and ALFI
- Karin Walton performance review

There were no corrections or additions to the draft minutes from the April 9, 2009, council meeting. The minutes were, by consensus, approved as presented.

Updates:
Hillman said that Legislative Council meets next week. During this time, they will determine membership on the different committees along with which of the studies get assigned to what committee. He said that once again higher education is a hot topic among legislators. The likely chair of the Higher Education Interim Committee is said to be Representative Bob Skarphol. Tony Grindberg has also mentioned some interest in chairing the committee.

Hillman said that board elections were held and the officers were reelected for another term at the last board meeting. The Fighting Sioux issue was discussed and acted on. Hillman talked
about the NDUS Strategy Forum that was held on June 8 and 9 at Bismarck State College.
Hillman said that his intent is to suggest that the system be more proactive this interim in regards
to the system strategic plan.

AAC had its retreat last week in Devils Lake.  Hillman said that this was a good meeting and
discussion; however, he felt the discussion was stifled due to not having everyone participating
face-to-face.  Hillman said that when we have planning sessions members should be meeting
face-to-face.  He said the whole purpose of the planning session is to get a fresh view and get out
of our original environment.  Hillman said that a replacement has been hired for the Director of
Articulation and Transfer.  Lisa Johnson will be taking over this position effective July 1.

**Eduventures**
Boyd said that he was acquainted with three different assessment services. They are:
Eduventures, StudentVoice and the Advisory Board.  Eduventures and StudentVoice are being
used at UND.  The Advisory Board and UND have been in discussions.  Boyd said the challenge
you always have is there is some point where you cannot pay the membership that goes along
with all of these.  Boyd passed out a handout that provided information on the different
assessment services; i.e. date established, schools served, cost, etc.  Mathew said that all these
assessment services are good but different.  Eduventures focuses on academic leadership,
development and enrollment management.  StudentVoice focuses on tools for assessment
reporting and analysis, comprehensive assessment platform: fundamentals, management and
tracking and student learning outcomes.  And the Advisory Board: Student Affairs Leadership
Council focuses on student affairs.

**StudentVoice Webinar**
Doug Fraser presented a webinar on StudentVoice.  He provided the council with a brief
overview of StudentVoice services and the cost to have StudentVoice on the nine NDUS
campuses, excluding UND and NDSU because they are already using StudentVoice on their
campuses.  Fraser said that he would send Hillman a copy of the presentation he presented at the
Webinar.

Hillman asked if anyone had comments, recommendations or suggestions of how we proceed
with Student Voice.  Gerszewski asked if this could be funded at the system level.  Hillman said
possibly, yes.  He said that this definitely ties to accountability and there could be role for the
system to help support system participation in this assessment service.  StudentVoice divided the
cost among the nine institutions; however, the small institutions can see value in this but can’t
afford this.  Hillman asked for a recommendation to pursue this.

**It was moved** by Jenkins, seconded by Pullen, to move forward with pursing StudentVoice with
the hope that the system office would help with the funding for all eleven campuses.  Gerszewski
asked if the council needed to research the other assessment services more.  Mathew said this
service fit our needs the best.  The motion passed unanimously.

The council presented Laurel Goulding a cake and a certificate of appreciation for her 15 years
of service to the Student Affairs Council.
Goulding talked about the outcomes of SB 2155, funding for interpreters, after legislative session.

**Professional Development**
The council went through the financials of this year’s SAC workshop at BSC. Ninety-five people attended the workshop. Schmaltz said that BSC plans to absorb the cost that is left after the campuses contribution of $3,300; he said that they would be donating their contract services. He said that there is going to be some air transportation cost for Kilmer that has not been included in the expense spreadsheet that Fishbeck sent. Hillman said that he will give Fishbeck a call to verify if BSC will be picking up the remainder of the bill.

The council discussed this year’s location and possible places for next year. Pullen volunteered housing the conference in two years. Mathew said we split away from the Strength Through Sharing Conference because of the timing. He said that SAC had very few expenses and contributions when SAC held their workshop at the same time. If the timing works out, financially, it would be a benefit for the council to work with the Strength Through Sharing Conference. If it doesn’t, we should continue doing our own but can we continue to afford this especially the smaller campuses? Pullen recommended to table the discussion until next time so that SAC can discuss this issue with their campus members.

The council agreed to cancel the July 9 SAC meeting. They will continue discussion of next year’s workshop location along with this year’s workshop details at the August 13 meeting. Boyd thought that this last workshop was a consortium of institutions contributing to the workshop and that there would be two or three institutions planning and hosting the event. Hillman said that this was the intent but other priorities got in the way. Boyd suggested that in the future to have more than one campus contributing and to divide the duties by north and south campuses or east and west campuses.

**Karin Walton Performance Review**
Boyd passed out a compilation of all the responses they received for the performance review of Dr. Karin Walton. He said that the performance review committee will discuss this survey with Walton. Boyd said that after the meeting he will draft a memo that documents the discussion. The memo and the compilation will be sent to the consortium and the SAC members. Hillman said that the chancellor will set the salary increase; generally, it is consistent with the performance review committee’s recommendation.

The council asked what was going on with the Outreach Position. Hillman said that the position will end June 30. Boyd said that the consortium will have to help set priorities for Walton; she just can’t do both jobs.

**Cabinet Discussion of Seamless Transfer**
Hillman said that this issue came up at the last cabinet meeting. The two examples that were given regarding barriers to seamless transfer were the cost, time and bureaucracy involved in academic transcript submission and, the need to verify the immunization record at the second campus after it had been verified at a previous system campus. Hillman said that Julie Schepp has received a cost estimate for getting an e-transcript functionality at all the North Dakota high
schools. He said that the number is manageable. Hillman said that all of this is leading towards an e-transcript statewide initiative that would also include the high schools. He said that currently there is no formal group; however, the system registrars are being established as a formal group. Hillmans said that the council will come back in August with some recommendations on MMR and an update on e-transcript.

**HE Reauthorization**
Hillman said that the attachment that was in the SAC packet is a good matrix because it indicates who is working on solutions, which ones the campuses are directly responsible for and which ones the system is addressing.

**Future Meetings**
There will be no July 9 SAC meeting. The next face-to-face meeting will be August 13. Hillman asked the council if they had any suggestions for next year’s retreat. The council members suggested the Lewis and Clark Interpretive Center in Washburn, the casino in Standing Rock, Fort Abercrombie and Totten Trails Inn at Fort Totten be considered.