Student Affairs Council Minutes  
December 9, 2010  
Conference Call

Members Present
Donna Fishbeck, BSC  
Paula Berg, DCB  
Randy Fixen, LRSC  
Ray Gerszewski, MaSU  
Georgia Pullen, NDSCS  
Prakash Mathew, NDSU  
Glen Schmaltz, VCSU  
Jan Solem WSC  
Michel Hillman, NDUS

Others Present
Lydia Dworshak, DSU  
Brent Askvig, MiSU  
Lisa Eriksmoen, MiSU  
Randall Thursby, NDUS  
Rebecca Duben-Kalash, NDUS  
Jane Vangsness Frisch, NDUS  
Alice Hoffert, UND

Hillman called the meeting to order at 10 a.m.

Brent Askvig, Executive Director of the ND Center for Persons with Disabilities (NDCPD) at MiSU, said that the NDCPD is a federally funded center designated for research, education, training, information dissemination and services for people with developmental disabilities from birth to death in North Dakota. Askvig said that about a year ago, MiSU was approached by some colleagues from the University of Massachusetts, Boston about a grant and contract opportunity called Think College (www.thinkcollege.net). Think College’s purpose is to promote the inclusion of students with intellectual disabilities into colleges and universities throughout the country. Askvig went through the Strategic Plan for the Inclusion of Students with Intellectual Disabilities into Postsecondary Education.

Hillman asked Askvig if he would put together a one page paper summarizing the overall plan of the project and the Minot grant as part of that and that the intent is to stay connected. Hillman asked Askvig to forward any future information or reports to Jenkins or Eriksmoen so that they could then be forwarded to the SAC listerv. Hillman said that he would then share this information with other listservs.
There were no additions or corrections to the draft minutes from the October 14 and November 8, 2010 meetings. The minutes, were by consensus, approved as presented.

**CIO Report**

Hillman said that there has been an extended discussion on how we implement the audit recommendations regarding GPA and SAT progress calculations. This has led to a CUM GPA discussion. There was guidance provided on November 19 in a memo to the NDUS Registrars. Hillman said that the discussions have proceeded and additional correspondence will be going out from the chancellor that will provide final guidance for this issue. The draft procedure was sent to the cabinet; however additional edits have been made to it since then.

Thursby talked about the newsletter that was sent out by his office on IT issues. He said he would appreciate any feedback on the newsletter. This will be sent out once a month to the various listservs. He said that the Microsoft implementation is moving along and the services are doing well. We are looking at implementing Respondus software. This software is used for testing with the learning management systems. It locks the browser so if student are taking a test they can’t go out and look for information.

**NDHECSAP**

Vangsness Frisch updated the council on the DHS community prevention coordinators. She said they were charged with doing community prevention efforts in most of the communities around the state. She said that because of funding cuts this has shifted and they have gone to a content specific prevention specialist. Vangsness Frisch said that they are working with one contact for the entire NDUS. Her name is Rachelle Loda.

Vangsness Frisch said that DHS was notified in October that they received the Strategic Prevention Framework Incentive Grant for $5 million for 5 years for prevention work in the state. She said that this grant may impact campuses in a positive way; however, she is not sure how much. She said that she would keep the council posted on how these developments impact the NDUS.
Vangsness Frisch said the ND Core Drug and Alcohol Surveys did wrap up at the campuses. She said that all campuses were able to administer the surveys. Most of campuses were able to collect data from a sample of students. She anticipates the results the end of January. Vangsness Frisch said that we are in the final month of the biennial review time period. This is due to be completed by December 31, 2010.

**Updates**

Legislative – Hillman said that he did forward the official governor’s office summary of the budget recommendations out to the listservs. He said that there are a number of things that are very important in the recommendation. He said that a summary of what the system recommended and what the governor’s budget recommended is currently being developed by our office.

Board – The board will meet next week. The Annual Enrollment Report will be on the agenda.

Cabinet – The cabinet met last week. Hillman said the agenda items were routine. He said that the chancellor did meet separately with the presidents for a couple hours after the meeting. Hillman said that this might be a regular occurrence for the chancellor to meet with the presidents without the vice chancellors.

AAC – Hillman said that AAC did have a discussion on some of the concerns expressed on how to move into session and address legislative issues. There is some concern that higher education will be a target for budget cuts and that this will create a very interesting environment during legislative session.

**NDUS Retention Summit**

Hillman said that no date has been set for the summit. He said that the summit will likely be held within the first ten days of May.

**NDUS Disability Student Services Contingency Fund Committee**

Gerszewski did schedule a phone conference with the Disability Services Council. The main focus in meeting with the council was to get their input in terms of what they thought the needs
were regarding disabled students within the system. The Disability Services Council shared some suggestions for use of the funds for disabled students. Gerszewski said that the council will not meet until February but would like approval to develop some specific ideas and proposals that could be bought back to the Contingency Fund Committee for consideration.

**It was moved** by Gerszewski, seconded by Mathew, that consideration be given to alternative uses for the Contingency funds, specifically relating to more flexible guidelines being established for future allocations, recognizing that the profile of student disabilities is changing and that new needs are emerging. Hillman said that he would make sure to keep the cabinet members updated on this.

**Future Meetings**
The next meeting will be January 13 via conference call.

**Student Affairs Discussion Papers**
NDSU presented via IVN the Student Affairs Discussion Papers from 1 - 4. The presentation topics included Assessment in Student Affairs, Managing Campus Services through Outsourcing, Role of Auxiliary Units within Student Affairs and Role of the Registrar in Student Affairs. The presentations were recorded and should be available for viewing.