Hillman called the meeting to order at 10:00 a.m.

Hillman introduced Cathleen Ruch, NDUS Grant Developer, to the council. Ruch’s position reports to Marsha Krotseng, Vice Chancellor for Strategic Planning. Ruch’s office will be at NDSCS. Ruch talked a little more about her background and how she will be developing the position.

There were no corrections to the draft minutes from the July 8, 2010 SAC meetings. The minutes were, by consensus, approved as presented.

**Additions to Agenda**
- Transfer Students - Boyd
- Proposed Revisions to English Math Placement Policy - Hillman

**Updates**
AAC – The council has been discussing STEM prefixes to make sure there is consistency and possibilities for CCN and seamless transfer. The council did recommend and the chancellor adopted two STEM prefixes. STEM Education is focused on teacher education K-12. STEM is focused on higher education related science, technology, engineering and math as a coordinated and integrated subject.

At the July 8 Interim Higher Education Committee meeting, Hillman said he made a presentation on system tenure practices, policies, and procedures. He indicated tenured faculty can and do get fired within the university system. Representative Dosch asked for this data. Hillman said he has been working with the AAC council collecting the data on terminated tenured faculty members. Two points need to be made.
1) There are six years of tenure track preparation and most terminations occur during this time. Those terminations can be without cause. 2) Many tenured faculty decide that it is in their best interest to resign before they get terminated. There is nothing in the record of those resignations. The data was collected and discussed at last week’s AAC meeting. In the last decade, there have been six tenured faculty terminations and 40 tenure track terminations.

Representative Dosch has been invited to the September 7 face-to-face AAC meeting to talk about his concerns about tenure. A board member has also expressed interest in tenure. Hillman said that he and Craig Schnell are on the agenda to make a presentation to the board in September. He has suggested moving this discussion to the November board meeting.

Cabinet - Hillman said that the Chancellor’s Cabinet is meeting September 1. Duaine Espegard is interested in the executive compensation issue for presidents and vice chancellors. At the VCSU board meeting, Espegard handed out a model for executive compensation and made comments that this model is in place and we are proceeding with it. On September 1, the board’s executive compensation committee and Espegard will talk about executive compensation.

Hillman said that the next interim committee meeting will be August 16. Hillman said that he has been asked to report on the boards remedial plans. Most of the August agenda is focused on finance issues. The interim committee will meet as the roundtable on September 13 and 14. An invitation should have gone out to all your presidents already.

Board - The next board meeting is September 17. Lisa Johnson will be providing an update on Articulation and Transfer. The NDUS has been promoting statewide and systemwide articulation agreements. Hillman and Johnson plan on meeting with the California State University and Community College Systems in November to discuss having a state to state articulation agreement where we accept their gen eds and they except ours. Both North Dakota and California are LEAP states.

The board did adopt, at its April meeting, a uniform systemwide policy on student placement into either developmental or college level courses based on ACT cut scores which are based on years of research. Hillman said the goal is to get students prepared before they come to college and not to place students into developmental courses. He said that AAC and faculty are still discussing student placement. AAC is looking at considering a policy change recommending that students with an ACT English subtest score of 16-17 be able to enroll in English 110 if they are co-enrolled in a developmental English course. Academic officers have taken this recommendation back to their campuses for discussion.

Boyd said UND is using a head hunter for his position. The last he heard there were 30 plus applications. George McClellan is one of the applicants. UND is hoping to do some on campus interviews in October. Boyd said that his position will have a title change from the Vice President for Student and Outreach Services to the Vice President for Student Affairs. The campus felt that there would be a larger pool if the outreach unit didn’t report to the vice president. The outreach unit has been reassigned to the president.
NDHECSAP Report
Vangsness was not at the meeting; however, had sent her report prior to meeting. Fishbeck said that in the past, the results of the Youth Risk Data survey were presented to other groups. Is Vangsness going to present this data to the chancellor cabinet or board? Hillman said that he would visit with Vangsness about this.

Plans for 2011 Professional Development Workshop
Pullen asked if Fixen had heard anything from Strength Through Sharing about pairing with the SAC Professional Development Workshop. He said this would probably not be talked about until their next face to face meeting. Pullen said we need to decide if we partner with Strength Through Sharing, set our own date for the workshop or not have the conference. Pullen suggested that the Strength Through Sharing and SAC Workshop continue to be held separate. Boyd said that when UND surveyed the attendees a few years ago they preferred a May date for the SAC Workshop.

Boyd asked what the theme would be. Pullen suggested surveying student personal services on the campuses for theme ideas. Retention, enrollment, academic advisement, and assessment were some topics that were suggested at the 2010 workshop. The council discussed regional speakers and to only have one to save money. Boyd also said that the topic of retention is so timely because of the upcoming legislative session and interest across the university system. He said that Dr. Vincent Tinto would be a great keynote speaker to discuss student retention. Dr. Tinto can possibly be brought in electronically via telephone, Webcast or IVN to save on cost. Hillman said the retention discussion will not only have immediate impact on professional development but it could help shape how the system structures its budget.

Pullen suggested opening the workshop with the chancellor reviewing the board office strategic plan. She said the chancellor could emphasis this as the bigger picture. Pullen said that this could help campuses understand how the board strategic plan ties to their own campus plan. The workshop attendees could then look at their role on how to improve student retention and completion.

Pullen talked about being the representative for Think College. Think College provides services to the intellectually disabled. She said that this cohort is growing especially at the two year campuses. Think College is a grant that Minot received. Pullen said that the group is currently working together to determine what a special program would look like to serve the intellectually disabled. The group should be finished by October. This population may not be applicable to every campus but this would be a great thing to present as an out session at the workshop. Pullen said that she would present a draft of this program at the next meeting.

Pullen asked the council to help her identify workshop committee members who are familiar with retention. She asked council members to email her the potential names. Prakash volunteered to host the 2012 SAC Workshop.
Timing of the Council Retreat - Before or After the SBHE Retreat?
Hillman said the board annual retreat will be held in May. The annual plan will take effect July 1 for the following fiscal year. The council agreed to have a face-to-face planning meeting in April and their full retreat in June.

International Insurance
Dr. Laurie Betting, Associate Vice President Health and Wellness, and Michelle Eslinger, Director of Student Health Services, joined the conference call from UND. Boyd passed out a handout on international insurance. Eslinger has been serving at the request of the chancellor on the MHEC Student Health Benefits Advisory Committee for the State of North Dakota. Eslinger and Betting feel that there is a need for an update and clarification of roles as it relates to the insurance product RFP and insurance for international students. Eslinger walked the council through the handout. She said that the international population at UND has greatly increased. Eslinger said that often times these students are referred to the Student Health Center. She said that UND ends up having to refer them out into the community because of a lack of specialty in their own clinic. When this happens, student may not have full coverage or lack of money to pay for services. A document has been created for our international students in conjunction with the UND College of Nursing and Health Promotion Office that tells them all the resources within the community that they can seek out for care.

Eslinger asked the council members to look at their existing NDUS 2009-2010 student insurance plan and review the eligibility to make sure that it is meeting the needs of their current campus population. This plan is underwritten by Columbian Mutual. Columbian Mutual has recently put out new documents on their Web site for domestic, international, graduate and medical students for the plan. The existing plan is due to be considered for renewal after or potentially during the 2010-2011 plan year. The new bid with Mercer/MHEC will be processed based on the number of lives covered within all twelve states. The only mandatory plan in ND is the international student plan. For the rest of the students, it would be up to them and their parents if they wanted to sign up for the campus health insurance.

Betting asked the council to consider endorsing a request that Eslinger be involved with the RFP and work with Stacey. Betting said that she would ask Stacey to assemble or involve appropriate parties from each institution. She said there is somewhat of a compressed timeline. Hillman said we need to make sure we have representation for all student groups, i.e., international, athletes, medical, etc. The council was in consensus with endorsing this request.

Student Affairs Discussion Paper
Mathew said the first paper topic is auxiliary enterprises. He said the second paper talks about outsourcing. The third topic is enrollment management, particularly registration. The first two papers are already done and the third paper will be done in the next couple weeks. Mathew said the fourth paper is on the assessment process.

Mathew proposed having a three hour afternoon IVN session in December. All topics will be presented during this time. The SAC business meeting would be held face-to-face in the morning and the presentation would be held after lunch from 1:00 – 4:30 p.m. CT. Mathew said that he would send out a summary of the topics so council members could send it out to others.
on their campus. Hillman asked that we first confirm the technology times and then we can send
out a save the date and follow that with a summary of the topics.

**System Role in Implementing the New SBHE Plan**
Hillman said there was nothing additional to report.

**ACT Scores of North Dakota High School Students**
Boyd handed out additional statistical information. He said that he was very alarmed when he
looked at the information. Hillman thanked Boyd for the great information. He said that we try
to bring this kind of information to people’s attention as much as we can. Hillman said that his
recommendation to the chancellor is that the September 28 Joint Boards Meeting, which higher
education chairs this time, is that a significant part of that be put on EPAS implementation
statewide.

**Chancellor Review of Policy 506.1**
Hillman said that he did not discuss this with the chancellor and he doesn’t know any more than
the council knows.

**Transfer Students**
Boyd said that the number of transfer applications has increased greatly on their campus but so
has the number of incomplete files. He said that this comes from transfer students coming in
who have been enrolled on multiple campuses. SBHE Policy and NDUS Procedure 402.4 have
to do with the admission of transfer students. UND policy states that no student will be admitted
and allowed to enroll until every transcript has been received and evaluated. Boyd said that once
the application is completed, it gets moved along in a timely fashion. He said the problem is
getting all the transcripts, which keeps the student from being admitted and enrolled. Boyd
asked council members what is being done on their campuses for receiving all of the transfer
applicant’s transcripts. A few council members said they admit the student and give them the
first semester to turn in their transcripts. The campus puts a hold on the student’s records and
they can’t register for second semester until they have a complete file. Fishbeck said they follow
the same practices as UND.

**Development of Learning Communities**
Hillman said that he serve on the teacher of the year review panel. The interviews are next
Monday. He said that two things were striking this year that he has not seen in previous years.
They are: 1) the references to learning communities and how important that is and 2) several of
the top applicants made comments that the school administrations are going to have to do
something about underperforming teachers.

**Announcements**
Pullen said she served on the NASPA Excellence Award Committee and asked the council to
please consider someone from their institution to serve on the committee. The meetings are all
online. She said it is the same category of enrollment services. The committee reviews the
programs for a particular category and selects gold, silver or bronze for the category for the
NASPA Excellence Awards. These programs are from across the country.
Gerszewski asked the council if they had seen Seaworth’s email regarding military students who are returning and that the campus must guarantee the same tuition rate as when they left.

**Future Meetings**
Hillman said that the next meeting is a conference call on September 8. He said that the next face to face is November 14. He said that he would like to have Lisa Johnson and Cathleen Ruch present at the next face to face meeting. Pullen said that she would not be present at this meeting.

Schmalz said that dues are due and that he will send out bills shortly.

The council adjourned at 2:50.