Student Affairs Council Minutes  
April 14, 2010  
Conference Call

Members Present  
Donna Fishbeck, BSC  
Paula Berg, DCB  
Hal Haynes, DSU  
Randy Fixen, LRSC  
Ray Gerszewski, MaSU  
Richard Jenkins, MiSU  
Georgia Pullen, NDSCS  
Prakash Mathew, NDSU  
Robert Boyd, UND  
Glen Schmaltz, VCSU  
Jan Solem, WSC  
Jenny Marboe, NDSA  
Michel Hillman, NDUS

Others Present  
Rebecca Duben-Kalash, NDUS  
Rosi Kloberdanz, NDUS  
Julie Schepp, NDUS  
Jane Vangsness, NDUS  
Mick Pytlick, NDUS

Hillman called the meeting to order at 12:30 p.m.

There were no corrections to the draft minutes from the March 11, 2010, SAC meeting. The minutes were, by consensus, approved as presented.

Boyd shared with the council that he would be retiring December 31, 2010. He said that UND is anticipating having a vice president named by that time. He said that the president at UND has not formed a search committee yet. The chair of the search committee is Alice Brekke. Boyd said the president has asked him to stay on to help lead the process that will transition UND through the retirement of the nickname and logo; this will likely go beyond December.

Updates:

Interim – Hillman said that there have been three interim committee meetings in a row with the higher education committee meeting separately and jointly with other committees. Skarphol invited private sector members to come and sit in on the meeting. Hillman said that it is not clear if they were meeting as the Roundtable. He said that there has been talk about renaming the Roundtable. There will be a formal meeting with the private sector members in September. Larry Isaak did a nice job of putting North Dakota in perspective and talking about policy issues.

Board – The Board met last week in MaSU. They adopted the operational budget request. Also, as a result of the Supreme Court announcement, confirmed that the decision had been made to drop the Sioux nickname and authorized the chancellor to send a letter to President Kelley. Boyd said that UND has been very calm. He said the day after the board made their decision the president had a full day meeting with university leadership; it was an open forum. Boyd said that searching for a new name and logo will not be moved upon quickly. There is a possibility that UND will not have a nickname or logo at all. UND did good planning prior to this decision and have had outside experts assisting the campus.
Hillman said that the board did receive the faculty and staff compensation report which had recommended a 5% and 5% salary policy. The board budget request adopted a 4 ½% and 4 ½% salary policy. He said that momentum has been picking up to have a staff representative sit in on the board meetings. The board asked the chancellor to make a recommendation on this. The Board moved its retreat up to May so that it can have discussion on its plan before the new fiscal year starts. The committee asked that we go through the regular academic review process; AAC will gear up to have a face to face meeting on mission change requests.

Hillman said that the Mission Task Force met the Wednesday prior to the board meeting and in late March. The task force has now heard from each campus and received suggested edits to an earlier format on mission descriptions that were never adopted. They will also be considering the formal mission change requests from DSU and MaSU. They haven’t discussed them in terms of reaching a conclusion but, from comments and questions, the task force is looking at considering a recommendation of limited graduate credit for both DSU and MaSU.

Boyd asked about the mental health services request that went to the board. Hillman said that the $400,000 for mental health was in the chancellor’s recommendations and was part of the package that the board adopted. He said that the chancellor’s support is key. A lot of people including William Burns and all campus representatives worked hard to make a meaningful package. This was a joint effort and great step forward. In board discussion, there was a discussion on the possibility for having a system coordinator like we have with the consortium to help coordinate many of the same things: development of plans, training, helping move ahead with grant applications, and community connections. The funding will be available by July 2011. Hillman said that he has not given up hope for StudentVoice, especially with the support of NDSA.

**Cabinet** – Hillman said that before the 2009 session, a committee made some recommendations on state standards for higher education consumer protection. He said that some presidents weren’t sure of what that meant on their campuses so it was not moved forwarded at that time. The chancellor has asked to revisit this; it was discussed at the March 24 cabinet meeting. Hillman said that the cabinet has given its support to look at draft legislation that improves higher education consumer protection in North Dakota. The expectations are that it would not increase the administrative burden on system campuses. Current law exempts system campuses from any requirements. We are likely to look at an incremental approach rather than implementing all the recommendations that came from the earlier study.

Hillman said that he had attended the regional SHEEO meeting at the NCA/IHE conference in Chicago. There is really a conflicted policy situation between the federal government and what they expect of regional accreditation and what they expect of states. A regional discussion group will be started to talk about states’ roles and regional accreditation roles in this consumer protection area.

**AAC** – Kloberdanz responded on the surveys that their office conducted. Hillman said that seventy percent of the faculty used some form of learning management system for their delivery of courses.
NDHECSAP Report
Vangsness went through the NDHECSAP report that she distributed to the council prior to the meeting. She discussed campus visits, the North Dakota Partners and Prevention Grant, BASICS Training, Late-Night Programming, e-Chug, and the CORE Drug and Alcohol Survey. Vangsness talked about the relationship with the Department of Human Services. She said that the relationship is working out well and is moving forward nicely.

NDSA Report
Marboe reported that NDSA held its last meeting a couple weeks ago in Wahpeton. She said that elections were held at that time. A list of the 2010-2011 NDSA Executive Officers was distributed with the mailing. The new SAC student representative is Jacob Holm, NDSU. Marboe is the new Vice President of NDSA. Marboe said that NDSA passed a couple resolutions at this meeting. One resolution was supporting the research efforts in the Amtrak Hiawatha Line study. NDSA also passed a resolution that was drawn up by UND that supported tuition waivers for graduate students. She said that NDSA started making a list of items that they felt needed to be addressed in the student services report card. Among those items, mental health services, campus security and students represented in the fee setting process were included. The next NDSA meeting will be at VCSU. This will be the last meeting of the year until NDSA meets again in September.

CIO Report
Kloberdanz and Pytlick gave the CIO update. Kloberdanz discussed the survey that went out to faculty, staff, and students. She shared the results of the student survey. She said over 1,100 students responded. There was good awareness of system provided IT services. Kloberdanz said that communication needs to be focused both on campus and on the NDUS side. High satisfaction rates were reported high on all the services. The comments totaled over 100 pages. She said the majority of students who responded to the survey said that they have taken courses that utilize instructional technology and overall satisfaction levels with the technologies that they have used are high. Kloberdanz said that additional analysis will be provided as they go through the other surveys and comments.

Pytlick talked about the data warehouse and data quality initiative. He said that the data warehouse project is underway. The Oracle consultants were onsite March 29. Some data is being moved out of the Campus Solutions system and into the Data Marts that are being implemented. The data definitions and fields in the data quality initiative on the student side are being handled by Hillman, Julie Schepp and Michelle Olsen. This process is moving along very well. Pytlick said the Active Directory process is moving along. The production active directory environment is planned to be operational by the end of June. Campus Solutions has been connected to test servers and it is working well. A team has been working on the mappings between Peoplesoft data and the fields that are required in Active Directory. This testing will ensure that the data needs are being taken care of for all institutions as well as the university system.

MMR Field Update
Hillman said that this field will be incorporated into the data element definition process.
Common Application
Schepp gave an update on the common application. She said that there has been an application in place in the past but we found out that many people were not using it. As a result, our office was getting inconsistent data; this was beginning to make reporting difficult. To address this issue a committee was formed 18 months ago. There were committee representatives from all the areas. This was important because we wanted to see how the data that was being entered affects different areas. The question that was asked was how can we come up with common set of core questions. The campuses could have supplemental pages added to the common application but need to have core questions. Schepp said that the committee has given this a good faith effort and tried to address all of the concerns. The committee wanted the opportunity to review this common application on an annual basis. A new procedure and revised policy have been written and taken to AAC and they have agreed to move ahead with what we have suggested. Schepp asked for SAC support so that we can stay on track with the Hobson implementation. Hillman said that he has been asked to give a recommendation for a consistent way to collect and enter data in to the system. He said that there may not be unanimous consent among the campuses with the common application but a recommendation needs to be given in the near future.

ND Trade Commission Trip to China
Haynes said that on March 22-26 the ND Trade Office put together a trip to China to visit with potential business partners and find ways that we can promote trade and commerce between ND and China. This visit was led by Lieutenant Governor Dalrymple, Shane Goettle, Department of Commerce; and Doug Goehring, Agriculture Commissioner. There were also representatives from NDSU and DSU. Haynes said the higher education officials were to make connections with Chinese institutions related to agriculture programs and natural ways we can partner together. Out of those visits, DSU ended up with a memorandum of understanding with a Chinese institution and had extensive conversations with other Chinese institutions. Haynes felt the trip was productive and he looks forward to working on an established agreement.

Harvard Campus Crisis Training
Haynes said that in March the Harvard Kennedy School of Leadership hosted a weeklong training session on campus crisis leadership. He said that this was a very informative training session on how to respond to crisis on campus. Haynes suggested having further discussion on this topic at the retreat in June.

Plan for 2010 Professional Development Workshop
Fishbeck said that May 1 is the deadline to get to best practices on campus to Gerszewski. She asked to send Gerszewski the title and description for best practices. Currently, there are 25 individuals registered. She asked the council to do a gentle reminder to promote the workshop on their campus. She hopes for 80 -100 attendees for the workshop. Cynthia Wagner Goulet will be the facilitator. Fishbeck said that the SAC business meeting is tentatively scheduled for May 25 at 9 a.m. She said that she will send out a list of current registrants to the SAC listserv.

Commission on Education Improvement: Consistent Placement Criteria
Hillman said that he send out an email to the listserv regarding background on common placement. He said that it was part of the board agenda. He said that because of timing, AAC did not have extended discussions. Hillman said that tier discussions were had with academic
vice presidents at each of the three tiers – community colleges, regional and research universities. Campuses had been encouraged to analyze the data and look at ways to improve retention and graduation rates.

Based on the national data, ACT has recommended benchmarks which are determined by a student’s 50% chance of getting an A or B or 75% chance of getting an A, B, or C in the course. The regional universities felt that the recommendation to adopt the ACT benchmarks was appropriate and something that they were looking at doing themselves. Similar discussion was had by the community colleges. They did suggest there are additional support mechanisms in place with community colleges, skills centers, etc. The community colleges suggested that the ACT math score be 1 point lower than what the regional universities use which was the national benchmark.

NDSU’s concerns centered around their math exam. They have a long standing campus placement exam. Their ACT Math score would provide initial placement and the students who place in a college level course could participate in the NDSU further placement exam. NDSU indicated that a couple hundred students in English didn’t meet the ACT English benchmarks. The requirement to implement is not until Fall 2011. Hillman said the real objective is not to place students in developmental courses but to have them address their deficiencies before they come to college. He said the biggest concern seems to be with English at UND. UND makes the argument that they add support mechanisms in place for students and find that students who would be placed in developmental courses can succeed and do succeed when placed in regular English course with the appropriate support mechanisms in place. UND would prefer to continue their current process.

Hillman said the recommended placement policies were provided as part of the board agenda last week. The faculty advisor to the SBHE from UND spoke strongly against common placement exams. Board members felt that the recommendations were in line with their thoughts which initially focused on tiered admission requirements. The board adopted draft policies on introduction only. A second reading and final passage will be required and will happen in June. Meanwhile, Hillman said that he is working with Johnson to gear up the English and math faculty discipline group meetings yet this month. He said that this is an important state policy issue and since the request is coming from the governor’s office the board is going to give it every consideration.

Development of Learning Communities
Mathew shared that tomorrow NDSU will be having Kathy Huffrey, Vice President for Student Affairs from the University of Pittsburgh, speak on their campus. She is a nationally known speaker. There is no cost to attend.

Announcements
Marboe thanked the council for all their hard work in the area of student affairs. She said that she enjoyed being part of the SAC and the Mental Health Task Force.
Pullen said that NDSCS was selected along with nine other colleges around the country to be part of 10 Points of Light to Take Back the Night vigil on April 29. During this event, Dru Sjdoin’s mother will speak along with the Take Back the Night march and fireworks.

The council adjourned at 3 p.m.