Student Affairs Council Minutes  
August 11, 2011  
Conference Call  

Members Present  
Ray Gerszewski, MaSU  
Hal Haynes, DSU  
Lori Reesor, UND  
Jan Solem, WSC  
Donna Fishbeck, BSC  
Glen Schmalz, VCSU  
Michel Hillman, NDUS  
Dick Jenkins, MiSU  
Olivia Spencer, NDSA  

Others Present  
Rebecca Duben-Kalash, NDUS  
Melissa Johnson, NDSCS  
Lisa Johnson, NDUS  
Jane Vangsness Frisch, NDUS  
Janna Stoskopf, NDSU  

Hillman called the meeting to order at 10:00 a.m.  

There were no corrections to the draft minutes from the July 7, 2011 SAC meeting. The minutes were, by consensus, approved as presented.  

Updates:  
Academic Affairs, Cabinet, Board and Interim Legislative Committee  
Interim Legislative Committee – Hillman said that the first meeting will be August 30 in Bismarck. He said that the agenda should be out any day. At the first meeting Representative Skarphol wants to bring in a national speaker which we understand will focus on higher education finance. These are public meetings. Hillman said that he will share the agenda on the listservs as soon as he receives it.  

Hillman reviewed the letter from Representative Al Carlson to Representative Bob Skarphol, Chair Interim Higher Education Committee, outlining the expanded responsibilities of the Interim Higher Education Committee.  

AAC – Hillman said that the council met face to face last week. There were no curricular requests on the agenda. Policy and Procedure 441 reflects editorial suggestions made at AAC. Formal action was not requested but there was a strong consensus with the council for moving ahead.  

The cabinet will have its next meeting in late August.  

Hillman said that the Board will be meeting next on September 15 in Dickinson. He said that he did receive notice that the board president would like a Wednesday afternoon meeting prior to the board meeting on developmental education. He told council members that if they had recommendation on discussion issues, to send them to him.
Fishbeck said that she had recently attended a meeting on Non Traditional No More. She said that we need to make sure this council and AAC are aware of what this initiative is and that everyone knows our involvement of this grant and what the system is trying to do. Larson will join the council meeting in September to discuss the NTNM initiative.

Hillman said that Ron Ness from the Petroleum Council asked for a meeting with the chancellor’s senior staff on how the University System is responding to the energy needs in the state. He said that there was a meeting at BSC with energy representatives throughout the state and chancellor’s senior staff. Summary of the meeting will be coming out soon. Hillman said that the energy industry said that everyone is asking what they need and that there are eleven different discussions all the time. The energy industry asked if there could be one discussion where all the needs are out on table. They asked if there could be a more focused strategy to responding to challenges. Hillman said that a key issue discussed was the need for better career guidance or counseling.

NDSA Report
Spencer said that they did recently meet. She said that they discussed organizational goals, internal issues, and maintaining the smaller universities at the NDSA meetings. She said that there is a disconnection of communication from year to year. She said that the association is looking at doing an outreach to go visit the smaller campuses to listen to their needs. Spencer said that NDSA is debating including the tribal and private colleges in these outreach visits. She said that the NDSA is also forming a new delegate outreach initiative to create consistent information that is passed down on what is expected and the goals and mission of NDSA itself. Spencer said that she has taken on the responsibility of revisiting the mission statement, vision and goals to get a clear understanding what NDSA represents. She said that NDSA is currently in the process of creating locations of upcoming meetings. UND will likely be first meeting in September. Spencer will be bringing up student health awareness at the next meeting. She is contacting Bill Burns and using presentation that he used at the NDUS Retention Summit. Spencer said that NDSA is looking into getting involved in the U.S. Student Association. She has been talking with the U.S. Student Association VP on how it would benefit an organization such as NDSA.

Hillman said that with the September board meeting coming up, looking at scheduling a pre-Board meeting briefing meeting with the CCF staff advisor to the board and NDSA. This gives us a chance to go through agenda topics with the three organizations and identify potential problems.

Future State-Wide Professional Development Conferences
Hillman said that he did have a meeting with Vangsness Frisch and Copas and took the opportunity to brief the chancellor on the intent for next spring’s professional development conference which would continue to focus on retention. He did ask permission from the chancellor to develop a proposal that would involve direct system office support for the retention summit. The chancellor did have interest in providing support to the summit but was hoping we would find other potential matching sources for support. Hillman said that the door is open to develop a more formal request that would identify monies and significant other sources that contribute to the conference.
Hillman said that there has been discussions with Lydia Dvorshak and coordination with what we do with what the housing committee wants to do. He said the intention is not to take over their conference. We would do everything we could do so individuals could accommodate both conferences. The construction remodeling will limit what BSC can do. Hillman said that decisions need to be made on dates and locations. He said the conference will have plenary sessions and keynote speakers. There will be two tracks, one would be a faculty track and one would be a student affairs track.

Copas said that she will be chairing the group for the 2012 spring conference and is helping to put it together. She said the planning committee took time and reviewed evaluations from the spring conference. She said the big piece is how we move forward for next year’s conference. She said that there is going to be a survey distributed to participants to look for some key concepts on retention they would like to work on at their campuses. Copas said that in September these surveys will go out and a report will be formulated in October from these surveys. In November, the planning committee would like to solidify dates and topics. She said that the group will try to come up with a selection of dates and see which would work best. December through March will be the planning time. The conference will be held in the spring of 2012.

Copas asked for feedback on the teaming approach. She asked for suggestions on who should be at the table. She asked that any suggestions be sent to Hillman or her. Hillman said that the committee would connect with the two graduate connections that were suggested.

**Student Health Insurance Process 2012**

Hillman said the way to get us on track for a more successful bidding process for next year is to raise the level of awareness and commitment to the process. He said we would be looking at having a discussion with the Board or the Budget, Audit and Finance Committee where they would bless us going out and rebidding the student health insurance. Hillman said that he would be using the council’s motion from the last meeting to move forward on the rebidding efforts. The international representative, Alicia Kauffman is replacing Lisa Hauck on the task force. David Wittrock and a UND graduate school representative will also be added to the task force.

**Policy 508.2/Procedure 508.2.1: ND Academic and Career and Technical Education Scholarship**

Hillman said that there is no action required for the policy/procedure. This is only an FYI item for the council.

**Policy/Procedure 441: Degree, Non-Degree, and Non-Credit Instructional Activity**

Johnson discussed the new policy/procedure and the changes made at AAC. No vote is required. If issues do come up with the policy and procedure, they could be discussed at the September 8 SAC meeting which is prior to the September 15 board meeting. There was consensus from the council to move Policy and Procedure 441 forward.

**Dual Credit**

Johnson said that this morning wrapped up the 5th IVN dual credit discussion. These meetings are comprised of K-12, college faculty and administrators and dual credit coordinators. She said
that the meetings were divided into five, one hour focus topics. These topics ranged from what students pay for dual credit tuition, funding model, academic rigor, faculty compensation and faculty credentials. The group identified data they wanted to collect. Johnson said that this fall the group will have a face to face lengthy meeting. The charge and vision from the chancellor is to have a single tuition rate for dual credit students. She said that emerging from this group there may be a charge to have a more consistent compensation to faculty who teach dual credit. She said that people are welcome to join the listserv or contact her if they want to know their campus contact.

**NDHECSAP Report**

Vangsness Frisch updated the council on the ND Partners in Prevention Grant. She said that all the campuses seem to have a plan in place to ensure the majority of their students are going through eChug. The grant will be providing $1,000, four times a year plus $500 for the late night programming events. She said that it is essential for campuses to get those pre-event planning worksheets in to her as soon as possible make sure there are no budget issues.

Vangsness Frisch said the Choices Training – Train the Trainer was very successful. There was good discussion and feedback with sixteen attendees. A training evaluation was done and she will have a report available at the September SAC meeting. Vangsness Frisch said that she has been traveling extensively due to The Substance Abuse and Mental Health Services Administration's (SAMHSA) initiative. SAMHSA and the new administration are taking a look at new legislation on how prevention is being administered and what is most affective. She attended a regional SAMHSA focus group. She said the most promising thing that came out this meeting was that SAMHSA does recognize the importance of involving higher education in a birth to death prevention strategy. Vangsness Frisch is confident that there will be grant opportunities in the upcoming fiscal years.

The 2010-2011 academic year research reports related to the ND Partners in Prevention Grants have been finalized. She encouraged the council to share these reports with their staff. She said the reports will show that students like the late night events and students that are already drinking are attending these events. The first year and second year students are the major attendees.