Student Affairs Council Minutes  
June 9, 2011  
Conference Call

Members Present  
Prakash Matthew, NDSU  
Ray Gerszewski, MaSU  
Hal Haynes, DSU  
Lori Reesor, UND  
Jan Solem, WSC  
Donna Fishbeck, BSC  
Glen Schmalz, VCSU  
Michel Hillman, NDUS  
Dick Jenkins, MiSU  
Paula Berg, DCB  
Olivia Spencer, NDSA

Others Present  
Rebecca Duben-Kalash, NDUS  
Melissa Johnson, NDSCS

Hillman called the meeting to order at 8:30 a.m.

Gerszewski said that the money from the contingency fund that was allocated to each campus has been dispersed. It is supposed to be encumbered by the end of June.

Additions  
- Immunization Policy  
- LarsonAllen Responses

There were no corrections to the draft minutes from the April 7 and May 12, 2011 SAC meeting. The minutes were, by consensus, approved as presented.

Updates:  
NDHECSAP update  
Vangsness Frisch was unable to attend the meeting; however, she did send out an update electronically to the council. Gerszewski reviewed the consortium updates with the council.

Academic Affairs, Cabinet, Board and Legislative  
AAC met in Devils Lake for its annual planning session. Hillman said that the main issue that the council focused on was the tenor of the legislative session and the upcoming interim higher education committee appointments. The council encouraged a strategy to be as proactive as possible, having an agenda and then trying to bring the interim committee along with that.

Hillman said that the main thing that came out of the Board retreat was they reviewed the funding principles of the new finance plan and discussed communication. The cabinet has not had its retreat yet.
**Interim Studies**
Hillman went through the interim studies, Higher Education Interim Committee membership and the new finance plan principles for the NDUS.

**NDSA Report**
Spencer said that after attending the Retention Summit she spoke with a few of the tribal colleges about getting them more involved with NDSA. Some of the things she would like to start working on this coming year is student responsibility/accountability program that we can set up through each governing body at each university. This will include helping students find the major that is right for them, study skills and alcohol awareness. She would also like to work on health awareness that is targeted for incoming freshman. The NDSA retreat will be in August and their first meeting will be in September.

The council discussed mental health services on their campuses and the lack of services and funding. **It was moved** by Solem, seconded by Reesor to continue the Mental Health Task Force as we move ahead even though their primary objective has been met. Solem praised Vangsness Frisch and the Consortium for all the work they have done and the needs they have met for WSC. Solem said that WSC would not be able to do those things if they did not have Vangsness Frisch’s assistance. She doesn’t see her campus moving ahead with mental health issues if they do not have a system initiative to keep things on the forefront. Solem said that she would be supportive of something at the system level for a mental health task force. The motion carried unanimously.

**NDUS Retention Summit Debriefing**
Hillman said that there was a planning committee that put the summit together. He has asked Copas to reconvene the planning committee to go over the evaluations and comments that came out of the summit and to summarize those and make recommendations for the system. The council discussed what went well and what could have been done better for the next conference. **It was moved** by Fishbeck, seconded by Haynes, to recognize the chancellor’s leadership and support for the NDUS Retention Summit. The motion carried unanimously.

**Future Statewide Professional Development Conference Plans**
Gerszewski suggested that at the next conference campuses report on the progress of their retention efforts. Jenkins suggested getting legislators involved more with this conference. Looking at a two-track conference where there is a plenary session where AAC and SAC can unite. Everyone is together for parts of it but still have opportunity for student affairs professional development and then others have professional development also. Reesor said that the Education Leadership faculty at UND would be interested in enhancing that training in terms of offering credit for the conference.

Hillman asked who from the council would like to work on the planning group for next years conference. Fishbeck said that for the next academic year there will be renovations at the two main hosting facilities so BSC may be limited in hosting the event. Reesor asked to look at the timing of the conference. If the opportunity is available for her, Johnson would like to be involved in the planning group. Reesor suggested Steve Light from UND. Fishbeck suggested using Karen Salenski’s expertise in conference services. Council members felt that once a topic
was picked they would be able to suggest members. Topics for next year’s conference included first, second and transition year experience, developmental needs of students – how do we get those addressed before they come to us and having a joint academic and student affairs higher education conference. Mathew volunteered NDSU for the conference.

Fishbeck suggested setting a time for the conference by fall so the housing officers can set their Strength Through Sharing Conference date. SAC needs to figure out early on if they will be partnering with the housing officers for the conference. Mathew recommended inviting the president of the ND Housing Association, Lydia Dworshak, to join the next SAC meeting.

Immunization; TB Testing Policy Update
Hillman said that as of the council’s last discussion, he took all the recommendations to the policy and gave them to Pat Seaworth. The draft policy will be on the June 16 board meeting. Hillman said that he requested the policy be adopted on first reading.

Berg asked that meningococcal be added to the drop down list under Student Health in ConnectND. Hillman said that he will be talking to Thursby to adding meningococcal.

Campus Service/Marketing Areas
Hillman said that there are several references in board policy that say campuses provide service to its region. The only officially defined service region relates to workforce training. He said the issue is the campus advertising in other towns. Hillman said there needs to be open communication going on among the campuses if this is going to happen.

Larson Allen Responses
Hillman said that there was an understanding the system, including campuses and our offices, undergo a risk assessment. LarsonAllen was brought in. They went out to each campus to identify risks. They provided each campus with a draft response. This is a system initiative.

Haynes said that their campus is spending a lot of time responding to the initial report. He asked council members if this is the case on their campus.

Future Meetings
The next SAC meeting will be held via conference call on July 14.