Hillman called the meeting to order at 10 a.m.

**CIO Update**

Thursby said that they signed and purchased an agreement with Respondus software. He said that this software locks the browser so if students are taking a test they can’t go out and look for information. Thursby said if people try to log in to ConnectND and have not yet switched over their account to Active Directory, then they will not be able to log in Monday morning.

Transitioning help desk services to an outside provider. Currently, help desk services are being handled by staff from NDSU and UND. This will be a 24/7 service. Thursby said that the state is intending to turn on the state financial database for the public. This is targeted for February 17; however, it might get delayed. This database will allow the public to have access to institutional expenditures, funds, positions, salary, benefits, travel data, vendor spending, etc. This is a result of legislation passed during the last session. The database is required to be operational by June 30. Laura Glatt will send out information to various senior councils once we have determined the release date.

There were no corrections to the draft minutes from the January 13, 2010, SAC meeting. The minutes were, by consensus, approved as presented.

**Updates**

Vangsness Frisch was unable to attend the meeting; however, she did send out an update electronically to the council. Gerszewski went through the consortium updates with the council. The council made a recommendation from the consortium on HB1307 and other bills on Vangsness Frisch tracking list. Hillman said that the council may need to schedule a special conference call to go through the bills on the list.

AAC – Hillman said that the council met face to face last week. He said that the big issue was the authorization for MaSU and DSU to offer limited graduate credit. This was passed unanimously at the January board meeting. There is a new federal requirement that every
campus serving students in every state have those states approval to operate in those state. Feds passed this last year, but still waiting for final regulations.

Cabinet – The next meeting is in a week.

Board – meets early March. Board discussions will focus on budget requests and bills that have been introduced.

Legislative – Hillman went through the 2011 NDUS session bill tracking list. The council had discussion on the bills being tracked.

2011 NDUS Retention Summit
The week of April 18 or the week of May 16 are proposed times for the retention summit. Hillman said that a final date would be announced in the near future. He said that ultimately it will be up to the campuses to decide who will be invited to the summit but it is meant to be broad group of academic affairs and student affairs, administration, faculty leadership, students, chancellor cabinet, board members and possibly legislators. The summit will be held at BSC. Hillman said that we would utilize their conferencing services for the event.

SCR 4017
SCR 4017 is the study allowing school officials access to juvenile court records. The council had discussion on the bill. Hillman said that he would report that by consensus the council partially based on Rick Johnson’s recommendation that we consider adding the university system and supporting the bill. Also, recommend that higher education officials be a part of the study.

International Student Health Insurance
This will be discussed at the March SAC meeting. Mathew said that he would like to have their Director of International Programs join him for the discussion. There would possibly be representation from other campuses too.

Development of Learning Communities
Haynes said that he just came back from Atlanta, Georgia from the First Year Experience Conference. It was an excellence conference and it reminded campuses to stay focused. The formula out there is still performance based; assessment will be critically important. Haynes said that by developing a comprehensive first year experience for students on the campuses does make a difference.

Mathew said that NDSU is doing a major study for retention and graduation. Campus got permission from ACT Student Opinion Survey (SOS) to administer survey for retention and graduation. The survey was sent to the whole campus community. Mathew said that the data that is coming back is very interesting for what faculty, students and staff think are the issues. He said that they hope to have all the data and white paper done soon to have an idea of what the issues are on their campus.

Gerszewski said that the Disabled Student Services Council and the Contingency Fund Committee members had conference call. Based on those discussions, the committee came back
with a proposal for use of some of the remaining contingency funds that would benefit all of the campuses. He said that this proposal has been forwarded to the Contingency Fund Committee members but haven’t gotten together to discuss this yet. This item will be placed on the March agenda.

Gerszewski said that he has been contacted by the housing officers. There was discussion about combining the Strength Through Sharing with the SAC workshop. SAC will not be hosting a workshop this year due to the retention summit. This item will be put on the March agenda.

**Announcements**
The national NASPA is coming up. It will be held in Philadelphia.

**Future Meetings**
The next meeting will be via conference call on March 10. Hillman asked for suggestions for the June retreat. This item will be discussed at the April planning session.