Student Affairs Council Minutes
March 8, 2012
Conference Call

Members Present
Donna Fishbeck, BSC
Hal Haynes, DSU
Randy Fixen, LRSC
Ray Gerszewski, MaSU
Lisa Eriksmoen, MiSU
Lisa Burger, UND
Prakash Mathew, NDSU
Philip Parnell, NDSCS
Michel Hillman, NDUS
Wanda Meyer, WSC

Others Present
Jane Vangsness Frisch, NDUS
Melissa Johnson, NDSCS
Patricia Heisler
Jerry Rostad
Rebecca Duben-Kalash

Hillman called the meeting to order at 1 p.m.

Hillman welcomed Dr. Phillip Parnell who was hired as the new associate Vice President for Academic and Student Affairs at NDSCS.

Lecture/Capture – Rostad and Heisler gave a presentation on lecture/capture.

There were no additions or corrections to the draft minutes from the February 9, 2012 minutes. The minutes, were by consensus, approved as presented.

Hillman shared with the council that FAFSA filers are strongly encouraged to use the IRS retrieval tool. E-file would facilitate this greatly. There has been an offer from Nathan Stratten to work with the financial aid officers to get the word out to the students.

Updates:

Academic Affairs: Hillman talked about building relationships at the SAC/AAC joint meeting. The councils will discuss efficiency topics at this meeting.

Cabinet: The internal auditing process was discussed, the chancellor selection process, and efficiencies. Routine items moved ahead on the academic side.

Board: The Fighting Sioux issue, board’s role in tuition, and the NDSU .5% tuition increase request were discussed. The Oversight Committee met prior to the board meeting. Board members welcomed having council member’s recommendations on the initiatives. There was a proposal for more regular meetings of the Oversight Committee. There was a meeting of the Board Fees Committee. The Board Budget, Audit and
Finance had referred NDSU’s tuition increase to the Fees Committee. Glen schmaltz was recognized at the board meeting.

**Chancellor Search Committee:** Search committee will be meeting next Tuesday. Campuses got to interact with the four finalists. Comments were shared by campuses.

**Interim Legislative Committee:** The Fighting Sioux issue and the DSU International Student Audit Report were discussed.

**NDHECSAP Report:** Vangsness Frisch said the consortium met last week. The consortium will be meeting in conjunction with the retention summit in May. This meeting will help guide her annual report. Parents LEAD materials will be available at parent orientation on the campuses. Consortium will be paying for those resources for the campuses. Vangsness Frisch said that she is preparing for campus visits. She will be attending NASPA this coming week in Phoenix and making a presentation with Dr. Oster Aaland. The late night events are getting great turnouts and students are attending events without drinking prior to or after. Vangsness Frisch said that she is currently working with the consortium and other people to identify members to serve on the tobacco task force. The Chancellor will be receiving those names shortly. She will also be working on a charge with chancellor and Hillman. The first meeting is scheduled for mid April.

**NDUS Policies and Procedures:**

- **402.1.2 Update:** Hillman went through the edits made to the procedure: Change the COMPASS Algebra score from 52 to 49; take out added sentence on page 2 of the procedure. BSC uses Accuplacer Sentence Skills – score of 88 for placement for some of their energy students at a distance. The high Math Accuplacer score was questioned. Hillman asked BSC to send evidence (research based concordance scores) out on the listserv for the math and English Accuplacer before any additional edits were made.

**Planning:**

**Retention Summit Update:** Vangsness Frisch said there were some concerns with the space issue at BSC’s Career Academy. The Doublewood Inn does have space and is reasonable. The summit dates would need to change to May 14-15. There was no issue with the council members to change the dates. The conference would start at 1 p.m. on the 14th and end at 3 p.m. on 15th. Vangsness Frisch said that they will be gaining feedback from the planning committee on this issue. The plan will be shared with the council at the April meeting. The funding is now in place for the summit.

**Student Health Insurance Process for 2012:**
The Student Health Insurance Task Force will be meeting next week to look at the three RFPs submitted.

**Maximizing Result through Efficiencies:** SAC will be kept informed of the process. Hillman said that Thursby is taking the lead on some of the technical aspects, such as Lecture/Capture. Administrative Affairs have been working on a centralized payroll.
Shared course content will be in the form of a pilot program led by Hillman once a common LMS is identified. Reducing the credits to the degree is a campus-driven process, as is reviewing low enrollment programs.

**Face to Face Enrollment Report**

Hillman said that there was an issue with the full time on campus presence numbers. He said there may be a small change in the numbers based on those students with one foot in two careers being excluded. Will get information updated and may trigger revised fall enrollment report.

**Development of Learning Communities** – The NASPA conference will be held in Phoenix this weekend. Dr. Oster Aaland wrote a letter to NASPA with concerns on how they marketed an endorsement of a commercial product. Vangsness Frisch said that she would share the letter with the council.

**Future Meetings**: The joint meeting/dinner will be held April 3 at the Kelly Inn in Bismarck from 3:00 – 7:00 p.m. The regular council meeting will be held April 4.

**Adjourn**: Meeting adjourned at 2:20.