Academic Affairs Council Minutes
March 6, 2012, 9:00 – 12:00 (CT)
Conference Call


Other: NDUS – Rebecca Duben-Kalash, Randall Thursby,

Cabinet, SBHE and Legislative

- Cabinet –
  - Face to face in Bismarck
  - Plans for internal audit staff
  - Tuition and fee guidelines were an issue
  - Discussed the role of a new chancellor
  - All academic items did make it through

- SBHE –
  - The Board met at NDSCS recently
  - Board president is heading the efficiencies discussion

- Legislative Interim Committee
  - Interim Committee met recently
  - Spent a lot of time on Fighting Sioux issue
  - IT building discussed
  - Heads up with international programs - expect a direction to withdraw from any contracts with foreign student recruiting agents that paid on a commission basis
  - Dual degree joint affiliations (special international students). DSU recently terminated all agreements and there will likely be an inquiry to the rest of the campuses to do the same
  - Representative Carlson is introducing a constitution amendment to abolish the SBHE and replace with the Department of Higher Education which would have director that would be appointed by the governor
  - Next meeting is April 17 and 18
    - Discuss tuition waivers and reciprocity

- Chancellor’s Search
  - Thanked all who have participated, provided feedback, etc.
  - Concern of which direction the board will take with the four candidates

Committee & Other Reports

- Executive Oversight Committee – Carter
  - No meeting

- Accountability Measures
  - Hillman said that with the system office budget being cut, some of the surveys done for accountability purposes also got cut. The NDUS cost for some of the surveys that the office is continuing have gone up significantly. The office cannot
afford these increases. Hillman and Copas are working on a plan and will get back to the council as things take shape.

- NDSA – Beehler
  - Passed three resolutions
    - First resolution
      - Stance on chancellor’s search
      - Supported Flakoll and Shervani as top choices
    - Second resolution
      - Lobbying to help support and give proper funding to western institutions during the oil boom in the upcoming year
    - Third resolution
      - Gave opinions on maximizing efficiencies document
      - Supported systemwide LMS
      - Supported reducing admissions/exemptions, specific to institutional needs
      - Opposed elimination of low enrollment programs
  - Took officer nominations and will be voted on in the next week

- CCF – Brevik
  - Still concerns with maximizing efficiencies documents
    - UND Faculty Senate Executive Committee had meeting with Grant Shaft in February
    - CCF is eager in next go around to hear about results of meeting
  - Concerns with one of the nominees for chancellor’s search
    - Shirvani earned a vote of no confidence with his faculty
    - John Girard interviewed Shirvani to discuss these concerns
    - No further concerns with Shirvani after interview
  - Concerns with DSU and what it could mean for other campuses
  - Discussed employee tuition waiver concerns/potential financial concerns
  - Elections held for 2012/2013
  - Lecture capture presentation showed at last meeting

- Dual Credit Task Force – Johnson
  - Committee hasn’t met. Task Force approached to see if the $35 application fee could be waived particularly with schools that are along the eastern border of the state. Currently working with the Bank of North Dakota’s NDUS contact, Tim Mueller. NDCAN would cover $35 application fee for students who are on free and reduced lunch. Would go in to affect with students who apply Fall 2012.

I. Business Meeting
- Approval of January 3, 2011 Minutes (Enclosure – Pages)
  - Approved with minor edits.
  - Council asked to not attribute particular comments to members. It is important to have points discussed but not necessarily who raised those points. Will edit minutes to remove references to individual council members. Stenehjem/Brevik. Motion carried
- Operational Issues
  - Curricular Requests, January 24, 2011 Deadline
Stage I Requests
- Stenehjem said he wanted the opportunity to explore nursing on campus to see if there is a justified need. It would be an ADRN to a BSN program.
- Council members asked to clarify on the Stage I that the proposed program is a Bachelor of Science in Nursing completion program (ADRN to BSN).
- Will need to look at addressing issues of access to clinical sites as part of Stage II process.
- Stenehjem will resend the academic request out on the listserve.
  - Carter made motion, Dahlberg seconded, to approve the BS in Nursing
    - Motion carried by unanimous vote.

Stage II Requests
- Brauhn moved, Carter seconded, to approve the distance education request for MaSU’s University Studies
  - Motion carried by unanimous vote.
- Link moved, Brauhn seconded, to approve the distance education update notice for MaSU’s Early Childhood Education
  - Motion carried by unanimous vote.
- Stenehjem moved, Koczon seconded, to approve the new and distance education request for UND’s MS with a major in nutrition
  - Motion carried by unanimous vote.
- Raffert moved, Brevik seconded, to approve the Women Studies TO Women and Gender Studies title change for UND
  - Motion carried by unanimous vote.

Prefix
- Johnson has reviewed request and sees no problem with the requests.
- Stenehjem moved, LeBel seconded motion, to move ahead with the BSC FYE prefix
  - Prefix is offered at MiSU, UND, NDSCS and NDSU. All three schools agreed on prefix. NDSCS also uses the FYE prefix.
  - The council discussed if FYE was the appropriate prefix for first year experience.
  - Johnson will send an email out to the listserv on what prefix they use for first year, she will get feedback, support/lack of support and bring back at April meeting.
    - Motion carried unanimously.
- Carter moved, Brauhn seconded, to approve UND’s WGS prefix.
  - Motion carried unanimously.

BSC BAS
- BSC has a BAS in Energy Management.
- Was not expecting a huge amount of interest of non technical background students.
- Interest in program has been significant from a broad variety of students.
- Can students be accepted who have not completed an A.A.S. degree?
Hillman said there are different models for the BAS program within our system campuses
- AAS is not required for the BAS program
- BAS students need 120 credit hours to complete the program
- Nothing in the board motion approving the BSC BAS program or executive summary referring to an AAS as a requirement
- Don’t change what BSC is doing until we have more information

- Campus solicit background on their BAS program on the listserv
- Topic for June retreat

II. Planning/discussion

1. Additions/Corrections to Draft Agenda
   - No additions or corrections

2. CIO Update – Thursby and Rostad
   - Lecture/Capture – Jerry Rostad gave a brief update. Since the last AAC meeting, he has made similar presentations to other groups on Lecture/Capture. All the feedback has been positive. There have been no concerns expressed of any magnitude. The presentation that was provided to AAC on February 7, the NDUS Tegrity numbers are incorrect. There was 1000 hours of storage reported in the contract but should be 500. In terms of a system proposal and contract, Rostad said that they have received updated and better numbers from Panopto and Tegrity. Thursby said we are all working on the funding models that we can go back and propose to AAC and others to pay for those contracts. Thursby said that we may be ready to discuss prior to the April meeting.
   - Thursby reported that they have looked at moving from Microsoft BPOS, email and the calendaring system. Will likely be moving over to Microsoft 365 during the end of September, beginning of October. This is only for faculty and staff. Working with NDSA to determine what best date is best for students. The move will be after December 2012.
   - Looking at internet bandwidth for all the campuses. Make sure all campuses have adequate bandwidth to fulfill their needs. Don’t believe we will need additional bandwidth.
   - NDUS HR and Finance PeopleSoft modules are now separate from the state.

   - Common core state standards discussion is ramping up all over country
   - K-12 and Higher Education need to find a way to really work together on this process
   - No better place to start this than Higher Education
   - Need to align curriculum between K-12 and higher education
   - Faculty members need to be engaged in state common core standards and what they are about
   - Hillman said it’s all about defining K-12 preparation for college
4. Retention Summit – Copas
   - Summit is May 15-16, Tuesday and Wednesday
   - Secured Career Academy on BSC campus
   - Bringing in local as well as few outside speakers
   - Allow up to 20 representatives from each campus
   - Will be open for general enrollment after that time

5. Maximizing Results through Efficiencies
   - Hillman discussed the review of low enrollment programs
     - How does the council want to proceed on terms of making recommendations to the board on the criteria that should be used for the review of low enrollment programs
     - Another committee put together for low enrollment programs/volunteers?
     - Koczon, Carter, Link, Dahlberg, LeBel, Brevik, Stenehjem volunteered
     - Schedule meeting in the next week
     - Anyone able to join to bring issues and concerns to table
   - Need volunteers on a pilot course for faculty to work together on a common course
     - How do we get faculty working across multiple campuses on a common course?
     - Is there a group that wants to work together to shape a common course?
     - Thought General Education Committee was working on this already

6. NDUS Procedure 402.1.2 – Placement Scores – English, Math Scores
   - Hillman went through the edits made to the procedure
   - Change COMPASS Algebra score from 52 to 49
   - Take out added sentence on page 2 of procedure
   - BSC uses Accuplacer Sentence Skills – score of 88 for placement for some of their energy students at a distance
     - The high Math Accuplacer score was questioned
     - Hillman asked BSC to send evidence out on the listserv for the math and English Accuplacer before any additional edits were made
   - LeBel moved, Carter seconded, to accept changes made to NDUS Procedure 402.1.2
     - Motion carried unanimously

2012 Future Meetings
April 3 – Bismarck (planning session)          August 7 - Bismarck
April 3 – Joint AAC/SAC Meeting (p.m.)        September 4 – Conference Call
May 1 – Conference Call                       October 2 – Bismarck
June 4 & 5 – Devils Lake                      November 6 – Conference Call
July 3 – Conference Call                      December 4 – Bismarck