9:00 – 9:30: Current Issues

**Cabinet, SBHE and Legislative**
- Face to face meeting of Cabinet.
  - Update on the dual credit task force. Chancellor asking for a new model of funding for dual credit. Since the state pays for HS, and the state now requires dual credit to qualify for state scholarship, it may be a fitting time to ask the legislature for funding for dual credit.
    - 5 topics specific to the dual credit task force were discussed in one hour meetings (IVN)
    - Face to face meeting this fall
    - Still investigating possibility of standardized tuition model for dual credit.
    - Compensation of faculty – modes of delivery vary, taking a look at how compensation varies and perhaps look at some guidelines for faculty compensation.
  - Cabinet met after Higher Education Legislative Interim session
    - All academic requests went through and will move to the SBHE agenda.
    - Policy 441 came through without discussion/edits/changes.
    - Procedure on common credit by exam guidelines table was approved.
    - Student criminal history and BGC was also updated.
    - Petroleum council update by the chancellor. Very positive conversation. The council would really like a single point of contact through NDUS. There is a real need for the system to work with industry to meet workforce needs.
- SBHE
  - Program Fee Policy will be on the board agenda in the upcoming meeting.
- Legislative Update
  - Interim Committee met – they brought in someone to speak on Higher Education funding.
  - Opportunity for us to share that we’ve been doing accountability measures for 10 years.
  - Report for common course numbering provided by Johnson.
  - Dynamics of meeting discussed by those in attendance.
Committee & Other Reports

☐ Executive Oversight Committee & CAC – Carter and Copas
  - Carter – no meeting to report on
  - CAC –
    - again staff is seeing gains in log in’s
    - Possible increase in trends due to students having multiple modes of communication (Smart phones, IPADs, Computers)
    - Review of recommendation on how campuses can handle Gainful Employment reporting.

☐ Accountability Measures
  - By law, many of the accountability measures are no longer required.
  - May become the basis for performance funding. This has to do with factors we’ve been reporting on for quite some time.
  - We will be limiting some of the surveys we’ve conducted in the past. However, we will continue to report to report on student achievement, student satisfaction, and employer satisfaction.
  - Discussion on FSSE budget adjustments needed based on misleading billing process.

☐ NDSA – Beehler
  - None

☐ CCF – Bless
  - None

☐ Dual Credit Task Force – Johnson and Copas
  - Update on working with DPI to construct procedure on a high school level on how to handle credits awarded at the high school level.
  - Working to contact Doug Johnson to help us in the review process.

I. Business Meeting

☐ Approval of August 2, 2011 Minutes (enclosure – Pages 3-4)
  - Motion to approve minutes – by consensus approved with minor editorial change

☐ Operational Issues
  A. Curricular Requests, August 23, 2011 Deadline
    1. Stage I Requests – No New Stage I’s(enclosure – Pages 5-7)
    2. Stage II Requests – (enclosure – Pages 8-9)
      ☐ VCSU
        1. New Academic Program, Policy 403.1
          a) Athletic Training, major
            - Dahlberg – major builds on a program discontinued in 2004.
              VCSU was unable to continue at that time due to accreditation changes.
              Now that enrollment has increased,
they are able rebuild this program. The request would take this from an internship program to a major.

- Motion to approve Link, Second by Brooks
- Motion approved by unanimous vote.

3. Prefix – (enclosure – Page 10-12 )
   - DCB: CJ (Criminal Justice)
   - DCB: SPST (Space Studies)
     - Johnson stated that these seemed reasonable. These prefixes are both used in the system.
     - LeBel stated that DCB and UND had visited about this.
     - Motion to approve – Carter – Stenehjem second
     - Motion approved by unanimous vote.

4. Financial Aid for New Programs (enclosure – Page 13-14 )
   - Summary of overview provided by Copas.
   - Concerns voiced regarding delay in recruitment this could cause.

II. Planning/discussion

1. Additions/Corrections to Draft Agenda
   a. Correction to spelling mistake (Section II, Letter g, section i) Correct spelling in the word “opportunity” in the first sentence.

2. CIO Update – Thursby – 1:30
   - Policy 440 – enrollment reporting for IPEDs - when IPEDs report is run against the final census report. The numbers cannot be changed. If they are changed, that must be coordinated with the system office. We must have unified numbers to share in reports and with the legislatures. Once the files have been sent and the numbers have been locked – the reports should not be changed.
   - LeBel – one of the points at the interim higher ed committee meeting was Rep. Skarpol's interest in the NDUS joint IT system. Legislative support hinged on the SITS staff being willing to move to that new building.

   - Common Course Numbering –
     - Recap on testimony to the higher education interim committee.
     - Offer to educate faculty and staff about common course numbering and transfer. We want to make sure our faculty is informed and are good advocates for us.
     - We have 52 academic discipline groups. These groups include private and tribal colleges.
     - Pointed out how students learn of these initiatives – showed legislature our website.
     - ND doubles the national average of those who start at a 2 year college and finish at another institution with a 4 year degree.

   - Dual Credit Update
NDUS Appeals

Policy 440 Enrollment Reporting
- Working on first draft of policy.
- Important to note that this is a joint project between SITS and system office.
- Put on Oct, 2011 agenda for final approval.

4. Certificate of Completion – Johnson
- BSC – the certificate of completion. The two year colleges had the most two year COC’s. The SITS staff is making a process to ensure this can happen appropriately.
- WSC has put in a similar request

5. Academic Awards Collaborative – Copas
- LeBel recommended we not go down that road for graduate programs.
- Carter 404.0 – all collaborative courses would be considered for GPA, for transfer, etc. It is important that student achievement be recognized. Meyer in agreement
- Stenehjem – Campus is in the process of discussing this regarding concerns it raised. Faculty senate – currently student needs to carry 12 credits to qualify. Looking at for a collaborative student that perhaps they need to have at least 9 credits at home then could bring in others from other institutions.
- Rafert – It would be nice to have an idea of #’s of students who would fall into different categories.
- Link – award should come from the home institution. How then do we handle students who took no classes from the home institution?
- Hillman – recommendation that all collaborative students had to be taking at least one class from their home campus within a term.
- Hillman – key issue is obtaining and understanding the data.

- Reminder to the campuses to ensure their grievance policies are in place and are published on websites and in catalogs.
- Matrix included of common complaints that we might find and the appropriate contact person/department
- Policy is in draft form.
- Darling – LRSC has a policy in place with this at the college. Perhaps this should be removed and it should stay with the campus policy.
- Rafert (NDSU) – same with fraud – this is already in place elsewhere.
- Hillman – what initiated this discussion – many thought the only complaint process we had was the fraud and abuse hotline. People need to know where to go with their various complaints. The types of complaints vary dramatically. With some states, this information was laid out very nicely – based on who you are and what your complaints are, you are very nicely directed to where you should go. IT is coming for distance education students that they need to have a 3rd process complaint place to go to. We need to communicate where you go for help if you have a complaint.
• Link – talking about a publication put out by SHEEO – currently this complaint process in North Dakota goes to the attorney general.

7. Out of State College Program Approval – Copas
   • Dig into financial aid eligibility of the out-of-state programs.
   • Recap of process currently underway. Programs from Rasmussen and Capella will be taken to the CTE board meeting on September 26th.

8. SBHE Policies and NDUS Procedures (enclosure – Pages 19-20)
   □ Policy 406.2: Class Starting Times
     o Hillman – newly suggested policy statement to start the conversation.
     o IVN coordinators asked for policy to remain unchanged.
     o Rafert stated that the data does not back the old policy statement. Most classes only host a small number of students and a small number of students per classroom.
     o Carter – they use IVN quite a bit – it is a critical piece.
     o Darling – same as Carter – common class times are a critical piece to their educational setting.
     o Brudvig – large number of classes are offered through IVN – coordinator for DSU had great concern for a change in the policy.
     o Rafert – perhaps to put the last sentence regarding the starting on the hour might still have a place in the policy.
     o Darling – Prime time for program courses over IVN is traditionally been in the evening – this is really where the time blocks need to remain on track. Evening schedule is still important.
     o Hillman – Perhaps all sides can be handled between policy and procedure.

Williston State College – Industry Needs
   • Meyer– even though there have been needs identified, there have not been appropriated dollars to make these things that they need a reality.
   • When needing to recruit people to help in the petroleum industry, the cost to bring people in is very high. When you balance that with the other costs in the budget, it is a very high cost. Charges are upward of $200 per hour to contract out someone to help, or over $100,000 per year.
   • Diesel technology is another area of great strain. Local companies support the program, but local industry is having a hard time finding people who can find the time to teach in the program.
   • Companies want to have people trained with a lot of skill, but people have no skill in management training. They are looking for trained people.
   • All of these things are needed, but there is not funding in place to make this happen. There isn’t the money available to meet the demands. In addition, these programs are needed now, where to get programs approved takes time and checks and balances.
   • WSC has projects that need to be worked on but they can’t get companies to take the bids, and they can’t bring in outside companies because there isn’t anywhere for those people to live.
     o Hillman – Petroleum – there are times when there is a boom. However, at this time, they believe that this growth and infrastructure will be in
western North Dakota for the long term. This isn’t necessarily just petroleum specific either – it is all the things that come into play – accounting, IT, etc.

- As a system of 11 campuses – how can we work together and help in some way?
- LeBel – this really is a system issue – our campuses in other areas are also having troubles keeping instructors
- Link – echoed sentiment

**Informational**

2012 SBHE, Cabinet, BFC, AAC and SAC Meeting Schedule (enclosure – Page 21-22)

---

**2011 Future Meeting**

- October 4 – Bismarck
- November 1 – Conference Call
- December 6 – Bismarck

**2012 Future Meetings**

- January 3 – Conference Call
- February 7 – Bismarck
- March 6 – Conference Call
- April 3 – Bismarck
- May 1 – Conference Call
- June 4 & 5 – Devils Lake
- July 3 – Conference Call
- August 7 – Bismarck
- September 4 – Conference Call
- October 2 – Bismarck
- November 6 – Conference Call
- December 4 – Bismarck