Academic Affairs Council Minutes

May 3, 2011

NDUS – Mike Hillman; BSC – Drake Carter; DCB – Larry Brooks; LRSC – Doug Darling; UND – Victoria Beard; MaSU – Keith Stenehjem; MiSU – Selmer Moen; NDSU – Craig Schnell; NDSCS Harvey Link; VCSU – Margaret Dahlberg; WSC – Wanda Meyer; NDSA – Evan Andrist & Jason; DSU – Jon Brudvig; CCF - Eric Bless;

Others: Marietta Kemmet, Lisa Johnson, Rosie Kloberdanz, Mick Pytlik

Committee & Other Reports

• Executive Oversight Committee & CAC – Carter
  o No meeting

• Accountability Measures - Hillman
  ▪ Several measures from 2009 legislative session reported on. In 2011, a number of those were not continued.
  ▪ Many 2009 measures have been adopted in the strategic plan.
  ▪ Meeting with Aimee Copas has been set up involving the accountability report.
  ▪ Due to office budget cut – accountability budget will likely be cut as a result.
  ▪ Retention Management Survey is not required and is in danger of being cut.

• NDSA Report – Andrist
  o No meeting on the 15th & 16th due to flooding.
    ▪ There will also be no meeting before the end of the school year.

• CCF – Bless
  o Discussion around legislative session.
  o Policy 605-1 discussed – (academic appointments)
    ▪ CCF does support the date changes. Policy will be on next Monday’s board agenda.
  o This will be the last meeting for Bless. He will be replaced by Eric Brevik from DSU.

• Legislative Session Review – Hillman
  o Cabinet meeting held on May 2, 2011 regarding the SBHE’s action concerning the budget.
  o House Bill 1004 direction on how to do enrollment reporting conflicts with federal reporting. US Department of Education interpretation of the rules requires campuses serving students in other states (even if only in an online manner) need to have the state’s authorization to do so, causing a number of states to review and revise their plans.
  o House Bill 1092 – a sentence was added to “deliver higher education in ND – if you are an out of state institution, it must be approved by the chancellor. This authority begins as of August 1, 2011. The number of applications is expected to exceed 2000. Conversations with Career and Technical Education indicate there will not be a separate document created for this purpose.
  o Questions about the STEM funding were discussed regarding why NDSU and UND lost their portions.
  o Cabinet discussed how to break out the funding in HB 2003 Section 6. The amount in the equity request and affordability request were all lumped together in one and the board was directed to divide the funds accordingly. Questions in the cabinet surrounded the meaning of this as it amounts to a $1.4 million equity and affordability distribution reduction. It is up to the board to determine which of the 7 or other formulas are used. The recommendation will only be #4; cut will be based on combined equity and affordability totals.
  o Hillman reported that the survey on academic review and approval process was conducted last year and received responses from the council, presidents and board members.
  o Discussions on funding and performance funding will be held at the Board retreat in early May.
I. Business Meeting
A. Approval of April 5, 2011 Minutes
   a. Change of NDSU from “absent” to “excused”
      i. Schnell motion – Link second
      ii. Unanimous vote approval of minutes as edited.
B. Curricular Request
   a. Stage I Requests
      i. Schnell moved to approve MiSU stage one addition to agenda–Stenehjem second
         1. Unanimous vote in support of requests
      ii. Schnell moved to approve all stage one request – Moen second
         1. Unanimous vote in support of all stage one requests
   b. Stage II Requests
      i. Add LRSC, MiSU, and NDSU stage II agenda items
         1. Schnell motion – Carter second
            a. Unanimous vote in support of request
      ii. Schnell moved to approve all Stage II requests (BSC, LRSC, MiSU, NDSU, UND, VCSU) second by Brooks
         1. Discussion around UND request – UND will continue programs until there are no students involved with the program. Elimination of programs will not impact students at UND.
            a. Unanimous vote in support of request
   c. Prefix Items
      i. Johnson spoke in support of both prefix adjustments (BSC: WATR (Water and Wastewater Technology) & NDSU: MLS (Medical Laboratory Science)).
      1. Schnell moved to approve both prefixes – Moen second
         a. Unanimous vote in support of request
II. Planning and Discussion
A. Additions Corrections to Draft Agenda
   a. Education Review addition
B. CIO update - Kloberdanz
   a. Active Directory progress
      i. Moving along nicely – lots of progress. Currently the Active Directory is linked with PeopleSoft and is beginning to connect with other applications. Procedures have been put in place to ensure they are secure and safe. There is the ability to move from institution to institution and take security with them.
      ii. Wireless environment is being explored with regard to how to make it easier to connect.
      iii. Email addresses and the overwriting of the addresses: A consistent domain needs to be used by students and faculty across the state. It may be advantageous to use one similar to the state with an nd.gov ending.
      iv. E-Portfolio & pilot project, SB2057, Dept. of Commerce budget update
         1. With regard to pilot project – VCSU and NDSCS will be test institutions. Kloberdanz stated that they will be talking with institutions who will be involved to determine which portfolios are in use and which might be best used.
      v. Hillman – chancellor has requested that Hillman and Thursby develop a model for the collaborative student review, alternative methods, more efficient and seamless execution.
Currently fine-tuning review is ongoing. Investigating other ways to do business with students enrolled in multiple campuses.

C. **NDGEC Constitution** - Johnson
   a. Responses from 12
      i. In preparation for the summit 12 out of 18 campuses have formally supported. State academic affairs council needs to support the formation of the GENED council.
      ii. Schnell moved in the support of the concept and moving it forward. Link second
         1. Additional Discussion – Move away from the term using campuses. Link mentioned under “H” on pg. 25, random sentence referencing constitution, a summary statement, page 26 membership reference consistency in the wording reference.
            a. Unanimous vote in support of request with editing for consistency

D. **Meningococcal Immunization**
   a. Policy discussed at SAC.
      i. Schnell moved to support policy with edits – Stenehjem second.
      ii. Discussion regarding student belief’s part of policy
         1. Unanimous vote in support of request

E. **Degree Credit, Non Degree Credit and Non Credit Activity** - Johnson
   a. Support document was taken to cabinet. Discussion was needed and was helpful.
      i. Two edits were reported after, document was circulated included non-degree credit, professional Clarification of Degree, Non-Degree, and Non-Credit Activities – Lisa Johnson
      ii. Johnson provided a draft of various examples and definitions of degree, non-degree, and non-credit activity. She indicated that the report was initially at the request of senior staff for a specific purpose. The document has evolved as a useful tool for other related discussions and continues to be refined based on feedback from registrars and others. The document details how each activity, and subcategories within, is reported in terms of IPEDS, NDUS semester enrollment reports, NDUS annual enrollment reports, transcription on an academic record, and whether or not the activity can be applied to a degree.

F. **Dual Credit Opportunities** – Lisa Johnson
   i. Johnson outlined the four key areas for discussion identified by high school and college administrators and provided an overview of participants representing various campuses, high schools, and organizations (see dual credit document pgs. 30-31)
   ii. First statewide dual credit meeting scheduled on April 26th
   iii. Data collection will be discussed at the first meeting so that NDUS staff can begin assembling data over the summer for review by the larger group in fall semester 2011.
   iv. Stenehjem asked about dual credits – does any action need to be taken on Item #5 – Dual Credit Policy? Provides reference to state law. Does this address the issue of a highly qualified student who was not in the 10th, 11th, or 12th grade? It should lead with the admission of eligible high school students in the policy and then determine if they are dual credit or not. Consensus of the council is to go back for rewording – talk to Pat to discuss this issue.

G. **NDSU AAC** – Schnell
   i. Schnell announced that Bruce Rafert will be his replacement
II. Other
   A. AAC retreat coming up in June 6-7th.
      a. Meeting planned to be held in Devils Lake