Academic Affairs Council Minutes
January 4, 2011
Conference Call

BSC Drake Carter; DCB Larry Brooks; DSU Jon Brudvig; LRSC Dan Driesen; UND Victoria Beard and Steve Light; MaSU Keith Stenehjem; MiSU Selmer Moen; NDSU RS Krishnan, Charles Peterson and Bill Slanger; NDSCS Harvey Link; VCSU Margaret Dahlberg; WSC Wanda Meyer; NDSA Evan Andrist

Hillman said that the December AAC minutes will be sent out during the February mailing.

Hillman said that the WSC building name request will be on the January Facility’s Consent agenda and on the Board meeting agenda in January.

9:00 – 9:30: Current Issues
Hillman reported that legislative session starts at 1 p.m. today.

Committee & Other Reports

- Executive Oversight Committee & CAC – Carter
  Carter reported that there has been no meeting so there is no report.

- Accountability Measures – Hillman
  Hillman said there are a number of new accountability measures that continue to be problematic. He said that a number of data element issues will need to be worked on for further clarification definition. He said that all of this will lead to better data element definitions and required data elements.

  Hillman said that we do have employee, employer and student satisfaction that are all a part of accountability measures. He said that lately there has been an increased interest in employee satisfaction particularly coming from the Dickinson Press. Hillman said that given the increased emphasis he suggested the campuses go through the satisfaction measures so that they understand them and put mechanisms in place to address any issues. He said that all satisfaction measures will attract additional attention possibly at the board meeting when reported.

- NDSA – Andrist
  NDSA met December 19 and 20 for their executive retreat. He said that the Chancellor came in to talk about the Governor’s budget and role that he sees that students can help out with lobbying issues. The next meeting is January 28 and 29 at BSC.

- CCF – Bless
  Bless was not present. No report was given.

I. Business Meeting

A. Curricular Requests
   1. Stage I Requests
      There were no new Stage I request.
   2. Stage II Requests
      a. UND, New Academic Program, Policy 403.1
Graphic Design and New Media Art, minor
It was moved by Stenehjem, seconded by Link, to approved UND’s minor in Graphic Design and New Media Art. The motion carried unanimously.

b. UND, Program Termination, Policy 403.1.1
Transitional-Master of Physician Assistant Studies (t-MPAS)
Light clarified that this is a termination of the transitional program but UND will maintain the conventional master’s program. Light was unsure of the effective date of the termination.

3. Prefix
- MiSU: LAT (Latin)
- UND: PTRE (Petroleum Engineering)
- UND: SEE (Sustainable Energy Engineering)

Johnson said that she supported all three prefix requests. It was moved by Moen, seconded by Meyer, to approve all three prefix request. The motion carried unanimously.

II. Planning/discussion
1. Articulation and Transfer – Johnson
   - NDUS Transfers/SBHE Procedures
     Johnson said that it has been asked if the systemwide agreements stimulate additional enrollments at the campuses. She said that she doesn’t think the systemwide articulation agreements stimulate additional enrollments but they do facilitate a much smoother transfer process and are used as a marketing tool.

   - Selection of AAC Dual Credit
     Johnson said that she is looking for volunteers to participate in the dual credit review subcommittee. Darling volunteered to represent the two institutions and Stenehjem volunteered to represent the four year institutions. Johnson said that she would review all the volunteers. She said that there are a number of DPI and high school principals and administrators that will be involved in the subcommittee. Hillman said that given recent council and cabinet discussions, AAC has been proactive in terms of getting on top of issues and moving ahead. He said that a good example would be the consumer protection topic. Hillman said that he suggested to the chancellor for the dual credit review to have a cabinet discussion were issues are identified and agreed upon before moving ahead. Hillman said that we don’t know how this is exactly going to work out but do understand given the high number of volunteers that there is a high level of interest for this topic and will try to move it ahead as best we can.

   - LEAP Update
     Johnson said that the LEAP Initiative is a general education grassroots faculty led initiative to reexamine general education as we know it. She said that the 4th summit was hosted by BSC. During the summit, the participants saw a final version of the constitution. They were asked to bring this back to their campuses to ratify. At this time, five or six campuses have ratified the constitution. Johnson said that ratification is needed from all campuses to proceed. She said that the 5th summit will be hosted in the spring by NDSU. The focus of this summit is employer perspective. The 6th summit will be in Fall 2011 and hosted by UND. This summit will focus on teaching and assessment. Johnson said that she serves as the NDUS liaison. She said that at some point, we need to review Policy 403.7 to review general education categories.

   - STUDY ND – US Department of Commerce
     Johnson said that her and several others from campuses were approached by Heather Ranck, US Department of Commerce, to develop a study ND initiative. A small group has worked on this initiative. Johnson provided some examples of what other states have developed. It was suggested by this work group to produce a Web site and/or a brochure and have a collaborative international
recruiting event to help attract people to ND. Johnson said that she is comfortable funding the Web site with moneys she had but uncomfortable going further with the international outreach and brochures. She didn’t sense statewide support. Johnson said that a survey will be created and sent to the campuses so that they could choose what they preferred for recruiting tools. Hillman asked if Johnson would invite Heather Ranck to the February face-to-face meeting to address questions or concerns from the council on the Study ND initiative.

2. CIO Update – Kloberdanz and Pytlik
   - Update on CUM GPA
     Pytlik said that the special GPAS have been populated based on the fall information and are available out there right now. Hillman said there have been some questions on W grades and use of these grades. He said that the U.S. Department of Education has been contacted for guidance. Hillman said that a cabinet level discussion will need to be had on W grades and use of W grades for SAT progress. This discussion will not occur at the January cabinet meeting but it is an important issue that we need to come back to.

     Pytlik said that a Web site that details the budget status for state departments and offices would be available for public viewing shortly. NDUS is working with OMB and ITD to bring up this site. This site should be available late January or early February.

3. NDUS Procedure
   - Procedure 402.1.2 – Admissions Policies – Student Placement into College Courses
     Hillman said that there is no action required on this today. He said that this will continue to be fine-tuned and evolve. He said that this is effective for students coming in Fall 2012 so we do have some time to continue to work on this. Hillman said that the changes from last time didn’t properly identify the ACT and PLAN subtest scores appropriately. He said that paragraph six reflects these additions. He said that the assessments from the MyFoundationsLab need to be added. Social sciences needs to be taken out of paragraph six. Link said that the SAT Math score of 520 and 500 are no longer used. These have been replaced with a reading and math composite score. He said to replace 520 with 1030 and 500 with 990 and change the title to SAT Reading and Math Composite. Link also said that that Accuplacer scores, 116 and 117, need to be flipped around. Hillman said that the procedure will be resubmitted on the listserv so everyone has latest version with edits on it.

     - Procedure 404.0 – Collaborative Student Procedure
       Hillman said that the main change to the procedure was crossing out undergraduate. Driesen asked if SAC has seen this and if it can be added to the agenda for next Thursday’s meeting. Lite said that it is UND’s position that this procedure be tabled until AAC February face-to-face meeting.

4. NDUS Policy
   - Policy 605.1: Academic Freedom and Tenure; Academic Appointments – CCF Update
     It was suggested to defer this item until the February meeting since Bless was not present.

   - Policy 805.3: Application, Course, Program and Other Miscellaneous Fees
     Hillman said that no action is being requested on this policy. He wasn’t sure what the intent was to move ahead. He said that there is no status to report other than the wording that the council agreed to has been forwarded and put into the process.

5. System Academic Review Processes
   Hillman asked that this item be added to the February face to face agenda. He said that there are a number of Board members involved in the system processes. He said the council may want to talk about potential merits of having a board academic and/or students affairs committee were issues of academic and student affairs policy would go to that committee before going to board. He said that this could be a way to educate
board members on the academic and student affairs side. The flip side is that it could jeopardize the speediness of getting things through.