Academic Affairs Council Minutes
November 2, 2010
Conference Call

Members: D Carter (BSC), B Brudvig (DSU), L Brooks (DCB), D Darling (LRSC); K Stenehjem (MaSU), S Moen (MiSU), C Schnell (NDSU), H Link (NDSCS), P LeBel (UND), W Meyer (WSC), E Andrist (NDSA), E Bliss (CCF and M Hillman (NDUS).

Guests: J Schepp (NDUS), L Johnson (NDUS), R Thursby (NDUS), B Larson (NDUS) Jeff Lind, Rugby Superintendent, Mike Ness, Bismarck Century Principal, Ed Boger, Hazen Principal, Cory Steiner, Ass’t Principal West Fargo, Wayne Kutzer, CTE Director.

9:00 – 9:30: Current Issues

I. Business Meeting
1.0 Approval of October 12, 2010 Minutes
Schnell/Moen made the motion to approve the October AAC minutes. Vote was unanimous.

2.0 Operational Issues
A. Curricular Requests
   1. Stage I Requests
      a. MiSU: New Academic Program, Policy 403.1
         Instructional Science, minor
      b. MiSU/NDSU: Distance Learning Activity, Policy 404.1
         Dual degree in Social Work and Human Development & Family Science
      c. NDSU: New Academic Program, Policy 403.1
         International Infectious Disease Management & Biosecurity, PC, MS
         Motion by Schnell/Moen to add late stage I requests b. and c to the agenda and to recommend approval for all stage I requests. Vote was unanimous.

   2. Stage II Requests – No New Stage II Requests
   3. Prefix – No New Prefix Requests

II. Planning/discussion
1.0 Additions/Corrections to Draft Agenda
There were no additions or corrections to the agenda.

2.0 CIO Update – Thursby – TIME
Update on CUM GPA: Thursby provided an update on the compliance matrix and discussed where we were and what needed to be in place by fall for scholarship purposes. He said that all “w” and “l” grades need to be entered by the end of this fall. This information has been provided to the NDUS presidents, along with the fall compliance deadline and presidents said they would take this to their staff.
MyFoundationsLab: This product is being reviewed to meet student developmental needs. A demo was held in the past week by Pearson’s. Thursby said that we are working with the ITD Center for Distance Education in hopes that high schools will also provide this to students so they can address deficiencies earlier.

3.0 Gates: Next Generation Learning Proposal
Bob Larson reported that applications are being prepared for submission to Educause and the Gates Foundation for a system proposal and the request is for the Open Core Courseware portion of the opportunity. Applications will be submitted on November 19th.

Five NDUS institutions – BSC, DCB, DSU, MaSU, and UTTC – are part an initial CAEL grant to provide training for career service individuals to better serve mature workers. Lessons learned by these five institutions will be shared with the other NDUS institutions.

4.0 NCA new distance education requirements
Bob Larson reported that the Higher Learning Commission (HLC) has addressed issues of distance education with a clarification of terms. The Commission has determined that if 50% or more of the program is delivered via distance education and that if 75% or more of the instruction in a course is delivered via distance education it is considered distance education.

The HLC no longer requires program-by-program approval of distance education for those institutions that have had formal Commission approval of one or more programs in the past and after the Commission has formally approved the institution's first distance or correspondence education program.

5.0 Dual Credit Discussion –
School principals and superintendents Jeff Lind, Mike Ness, Ed Boger, Cory Steiner and the CTE Director, Wayne Kutzer joined the AAC meeting to discuss dual credit. Hillman invited these guests as a follow up to a joint board’s discussion on dual credit and system policies. Hillman said the different arrangements at campuses and cost seem to be areas of concern for both the high schools and higher education. The cost of college courses for high school students is under discussion – higher education does not receive state funds to offer college courses at the high schools so there is a need to charge tuition. High Schools administrators agreed that inconsistency in many areas is problematic. They said the most pressing issues with dual credit include: different tuition rates, curriculum, faculty qualifications and salaries. They would like to see more consistency in these areas. Hillman stated that quality control is a university system responsibility – it is our curriculum and our faculty. If they can’t teach on a campus, they cannot teach a college course at a high school. Mr Lind said the dual credit courses that they see are courses added to their agenda and students are in these classes that are not taking the course for college credit – we must distinguish between a high school and a college course. Lind also said that he wonders how college faculty view the college/dual credit course when a student comes to their institution.
The Chancellor has suggested that we pull a small group together to review and provide recommendation for the upcoming session. The group will represent each type of college; will look at best practices; and will be brought back to AAC. Lisa Johnson will chair this group.

6.0 Articulation and Transfer – Johnson –
   • Credit by Exam Table – move to the December agenda
   • ND Acceptance of AP – Johnson reviewed Music and math scores.

7.0 NDUS Procedure
   • Procedure 402.1.2 – Draft Placement Procedure
     Draft was reviewed and will be on the December AAC agenda for final review.

6.0 NDUS Policy
   • Policy 605.1 – Academic Freedom and Tenure; Academic Appointments
     This will be discussed at the December meeting. “new fee” will be added to the academic request cover page.

8.0 NDUS Student Retention Summit
   • Planned for late April, 2011

9.0 Committee & Other Reports
   • Executive Oversight Committee & CAC – No report.
   • Accountability Measures – no report
   • NDSA – Hadland – not present
   • CCF – Bless – not present